



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS  
NICK BRUNO, PRESIDENT  
JEFFREY D. COULTHARD, VICE PRESIDENT  
AMBER MENDOZA, TREASURER  
DANNY HOFFMAN  
LYNN HOFFMAN  
BRIAN PARTRIDGE  
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY  
MIKE CUTTONE, ASSISTANT TREASURER  
BRIAN EHLERS, DISTRICT ENGINEER  
LAUREN D. LAYNE, LEGAL COUNSEL

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

### **AGENDA**

Per Executive Order N-29-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this Regular Meeting of the Board of Directors of the Root Creek Water District

will be held via telephone conference call on

**Monday, July 13, 2020**

**11:00 a.m.**

and can be accessed as follows:

**Teleconference Number 559-256-4200**

**Bridge #: 1**

**Pin Code: 1008**

The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this telephone number.

- 1. CALL TO ORDER**
- 2. ADDITIONS TO THE AGENDA**

*(The Board may add an item to the agenda if, upon a two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the District after the posting of this Agenda.)*

- 3. PUBLIC COMMENT**

Members of the public may address the Board on any matter related to the District that is not included on the Agenda. Comments are limited to five (5) minutes per person.

- 4. POTENTIAL CONFLICT(S) OF INTEREST**

*(Any Board member who has a potential conflict of interest may now identify the item and recuse himself or herself from discussing and voting on the matter.)*

**5. CONSENT CALENDAR** – Review and Consider for Action

- a. Approval of Minutes of the Regular Board Meeting on June 8, 2020
- b. Acceptance of monthly financial reports for the month of May 2020

**6. CORRESPONDENCE**

*(Members of the Board or Staff may provide comment on any timely matter related to the District that is not included on the agenda.)*

**7. BOARD ACTION ITEMS** - The Board may take action on any of the following items:

**NEW BUSINESS**

- a. **Appointment to Fill Board Vacancy** – Review and consider taking action to appoint a director to fill the current Board vacancy. Governance Committee will make a recommendation to the Board based on applications received.
- b. **Rootcreekwd.com Website Redesign**– Review and consider entering into a funding agreement with Jeffery Scott Advertising to redesign the District website, in an amount not to exceed \$6500.00 and authorize expenditure from budget account 610.02 Website.
- c. **District Standards and Specifications** – Review and consider action to update District Standard Specifications for Public Works Improvements to include 4 - inch and larger standard meter backflow installation standard detail.
- d. **Municipal Well #2** –
  - i. **Declaration of Emergency** - Review and Consider action to make a declaration of emergency because of the failure of Well #2, which is used for the municipal water supply, and take action to order and install a new pump at municipal Well #2.
  - ii. **Spending Authority Increase** - Review and consider action to increase spending limit for General Manager to order and install pump not to exceed \$100,000.00.
- e. **Well Conversion** - Review and consider action to contract for services to convert agricultural well #276 to a municipal well not to exceed \$20,000.00.

**8. DISTRICT ENGINEER’S REPORT** - The Board may take action on any of the following items

- a. Operations Monthly Report
- b. Wastewater Treatment Facility (WWTF) Status
- c. Other District Matters

**9. LEGAL COUNSEL REPORT** – The Board may take action on any of the following items

- a. Legislation
- b. Other District Matters

**10. GENERAL MANAGER'S REPORT** – The Board may take action on any of the following items

- a. Monthly Operations
- b. Appraiser Selection Update
- c. Other District Matters

**11. ADJOURN**

- Items on the Agenda may be taken in any order.
- Action may be taken on any item listed on the Agenda.
- Writings relating to open session Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.
- **ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**  
A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, or by written correspondence to the District at (559) 970-8778 or P.O. Box 27950, Fresno, California 93729, at least 48 hours before a District meeting.