



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

Per Executive Order N-29-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, this Regular Meeting of the Board of Directors of the Root Creek Water District

will be held via telephone conference call on

Monday, December 14, 2020

11:00 a.m.

and can be accessed as follows:

Teleconference Number 559-256-4200

Bridge #: 1

Pin Code: 1008

The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this telephone number.

- 1. CALL TO ORDER**
- 2. ADDITIONS TO THE AGENDA**

(The Board may add an item to the agenda if, upon a two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the District after the posting of this Agenda.)

- 3. PUBLIC COMMENT**

Members of the public may address the Board on any matter related to the District that is not included on the Agenda. Comments are limited to five (5) minutes per person.

- 4. POTENTIAL CONFLICT(S) OF INTEREST**

(Any Board member who has a potential conflict of interest may now identify the item and recuse himself or herself from discussing and voting on the matter.)

5. CONSENT CALENDAR – Review and Consider for Action:

- a. Approval of Minutes of the regular Board Meeting on November 9, 2020.
- b. Acceptance of the financial statements for the month of October 2020.
- c. Update District Standards and Specifications for Public Works Projects.
 - i. Compaction
 - ii. Joint Testing
- d. Resolution to Conduct Elections in Even-Numbered Years.
Resolution No. 2020-12-00

6. CORRESPONDENCE

(Members of the Board or Staff may provide comment on any timely matter related to the District that is not included on the agenda.)

7. PUBLIC HEARING - Public hearing to review and consider adopting updated fees for the following:

- i. Special Assessment (per acre)
- ii. Agricultural Surface Water Fee
- iii. Agricultural Groundwater Recharge Fee
- iv. Municipal Storm Drain Rate
- v. Municipal Wastewater Rate
- vi. Municipal Water Rates
- vii. Municipal and Commercial Connection Fees

8. Resolutions to adopt fees discussed in the Public Hearing – Review and take action
Upon conclusion of the public hearing, the Board may take action to review and consider adopting the updated fees.

- i. Special Assessment (per acre) No. 2020-12-01
- ii. Agricultural Surface Water Fee No. 2020-12-02
- iii. Agricultural Groundwater Recharge Fee No.2020-12-03
- iv. Municipal Storm Drain Rate No. 2020-12-04
- v. Municipal Wastewater Rate No. 2020-12-05
- vi. Municipal Water Rates No. 2020-12-06
- vii. Municipal and Commercial Connection Fees No. 2020-12-07

9. BOARD ACTION ITEMS - The Board may take action on any of the following items:

NEW BUSINESS

- a. **Ninth Amendment to the Infrastructure Lease** – Review and consider action to extend the infrastructure lease between the Root Creek Water District and Riverstone Development, LLC to December 31, 2021.
- b. **Well #4 License Agreement** – Review and consider action to enter into a license agreement with Wilson Homes to operate and maintain Well #4.
- c. **Resolution Regarding Use of Restricted Reserves** – Review and

consider action to adopt a resolution to approve borrowing from the Restricted Funds for operation of the District and to balance the District's budget. Resolution No. 2012-12-08

- d. **400,000 Gallons Per Day (gpd) Wastewater Treatment Facility Equipment Purchase-** Review and consider the expenditure of \$197,852 to upgrade 400,000 gpd wastewater treatment facility. The \$197,852 includes \$71,800 in additions to the base bid price and \$126,052 for the Drypac unit for sludge handling.
- e. **Contract for Engineering Services –** Review and consider action to enter into an agreement with Provost and Pritchard to provide engineering design, bidding and construction management services for 400,000 gpd wastewater treatment facility.
- f. **General Management Services Contract-** Review and consider action
 - i. Board to consider renewing general management services contract with Julia Berry Consulting, Inc.
 - ii. Board to consider amending the general management services contract to provide for additional administrative support services.

10. DISTRICT ENGINEER'S REPORT - The Board may take action on any of the following items:

- a. Operations Monthly Report
- b. Other District Matters

11. LEGAL COUNSEL REPORT – The Board may take action on any of the following items:

- a. Legislation
- b. Other District Matters

12. GENERAL MANAGER'S REPORT – The Board may take action on any of the following items:

- a. Root Creek Water District 2021 Budget
- b. Monthly Operations
- c. Other District Matters

13. ROOT CREEK WATER DISTRICT ACTING AS THE BOARD OF DIRECTORS FOR THE COMMUNITY FACILITIES DISTRICT (CFD) NO. 2016-1 – The Board may take action on any of the following items:

- a. **CFD Local Special Tax and Bond Accountability Report for the FY Ended June 30, 2020** – Review and consider action to receive and file the Report.
- b. **Resolution of Intention to Issue Tax Exempt Bonds** - Review and

consider action to adopt a resolution to its intention to reimburse facilities costs incurred prior to the issuance of the obligations with proceeds of the obligations. Resolution No. 2012-09

- c. **Contract for Municipal Advisory Services** – Review and consider entering into an agreement with Fieldman, Rolapp and Associates, Inc. to provide independent municipal advisory services in connection with Root Creek Water District Community Facilities District No. 2016-1, Improvement Area Nos. 1 & 2, 2021 Special Tax Bonds.
- d. **Contract for Underwriting Services** – Review and consider entering into an agreement with Stifel, Nicolaus & Company to provide underwriting services relating to potential securities transaction used in connection with Root Creek Water District Community Facilities District No. 2016-1, Improvement Area Nos. 1 & 2, 2021 Special Tax Bonds.
- e. **Contract for Appraisal Services** – Review and consider entering into an agreement for appraisal services to be used in connection with Root Creek Water District Community Facilities District No. 2016-1, Improvement Area Nos. 1 & 2, 2021 Special Tax Bonds.

14. ADJOURN

- Items on the Agenda may be taken in any order.
- Action may be taken on any item listed on the Agenda.
- Writings relating to open session Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.
- **ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**
A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, or by written correspondence to the District at (559) 970-8778 or P.O. Box 27950, Fresno, California 93729, at least 48 hours before a District meeting.