



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
DANNY HOFFMAN
LYNN HOFFMAN
BRIAN PARTRIDGE
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

REGULAR MEETING OF THE BOARD OF DIRECTORS

December 9, 2019 at 11:00 A.M.
The Lodge at Riverstone
370 Lodge Road South
Madera, California 93636

AMENDED AGENDA

1. CALL TO ORDER

2. ADDITIONS TO THE AGENDA

(The Board may add an item to the agenda if, upon a two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the District after the posting of this Agenda.)

3. PUBLIC COMMENT

Members of the public may address the Board on any matter related to the District that is not included on the Agenda. Comments are limited to five (5) minutes per person.

4. POTENTIAL CONFLICT(S) OF INTEREST

(Any Board member who has a potential conflict of interest may now identify the item and recuse himself or herself from discussing and voting on the matter.)

5. CONSENT CALENDAR – Review and Consider for Action

- a. Approval of Minutes of the Regular Board Meeting on November 11, 2019
- b. Acceptance of Monthly Financial Report
- c. Approval of payment of warrants and ratification of warrants paid since the prior meeting, if necessary

6. CORRESPONDENCE

(Members of the Board or Staff may provide comment on any timely matter related to the District that is not included on the agenda.)

7. CLOSED SESSION

- a. **Conference with Legal Counsel** - Pursuant to exposure to potential litigation (1 potential one case) pursuant to §54956.9(d)(2).

8. PUBLIC HEARING - Public hearing to review and consider adopting updated fees for the following

- i. Special Assessment (per acre)
- ii. Agricultural Surface Water Fee
- iii. Agricultural Groundwater Recharge Fee
- iv. Municipal Storm Drain Rate
- v. Municipal Wastewater Rate
- vi. Multi-family Wastewater Rate
- vii. Municipal Water Rates
- viii. Construction Inspection Fee

Upon conclusion of the public hearing, the Board may take action to review and consider adopting the updated fees.

9. BOARD ACTION ITEMS - The Board may take action on any of the following items:

OLD BUSINESS

- a. **Bank Account** – Review and consider action to authorize opening an additional bank account.

NEW BUSINESS

- b. **Gateway Village Phase 1 Block 1 Facilities Dedication** Review and consider action to accept the dedication of facilities.
- c. **Root Creek Water District 2020 Budget-** Review and consider action to adopt a budget for the year commencing January 2020.
- d. **General Management Services Contract-** Review and consider action to enter into an annual agreement for general management services.
- e. **Standard Specifications for Public Works Improvements** – Review and consider action to adopt updated District Standard Specifications for Public Works Improvements.
 1. Sewer Cast Iron Manhole Frame and Cover
 2. PVC Pipe T Restraints
 3. Ductile Iron T Restraints
 4. 1-inch Service Meter Box and Installation
 5. 1.5-inch Service Meter Box and Installation
 6. 2-inch Service Meter Box and Installation
 7. Temporary Blow-off Assembly with Restrained Joint
 8. Temporary Blow-off Assembly with Concrete Thrust Restraint
 9. Temporary Concrete Thrust Blocks

10. COMMITTEE REPORTS - The Board may take action on any of the following items

- a. **Wastewater Treatment – Ad Hoc Committee.** Report from the Ad Hoc Committee on recent discussions and recommendations to the Board of Directors.
- b. **Water Supply and Utilization – Ad hoc Committee.** Report from the Ad Hoc Committee on recent discussions and recommendations to the Board of Directors.

11. DISTRICT ENGINEER’S REPORT - The Board may take action on any of the following items

- a. Operations Monthly Report
- b. Wastewater Treatment Facility (WWTF) Status
- c. Other District Matters

12. LEGAL COUNSEL REPORT – The Board may take action on any of the following items

- a. Legislation
- b. Legal matters affecting the District

13. GENERAL MANAGER’S REPORT – The Board may take action on any of the following items

- a. Monthly Operations
- b. Other District Matters

14. COMMUNITY FACILITIES DISTRICT (CFD) – The Board may take action on any of the following items

- a. **CFD Local Special Tax and Bond Accountability Report for the FY Ended June 30, 2019** – Review and consider action to receive and file the Report.
- b. Other items as needed

15. ADJOURN

- Items on the Agenda may be taken in any order.
- Action may be taken on any item listed on the Agenda.
- Writings relating to open session Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.
- **ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**
A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, or by written correspondence to the District at (559) 970-8778 or P.O. Box 27950, Fresno, California 93729, at least 48 hours before a District meeting.