



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS  
NICK BRUNO, PRESIDENT  
JEFFREY D. COULTHARD, VICE PRESIDENT  
SHANNON SIMONIAN, TREASURER  
ERIC BREAM  
MATTHEW CERNIGLIA  
HENK GRIFFIN  
MIKE DELAGUERRA

JULIA D. STORNETTA, GENERAL MANAGER  
MIKE CUTTONE, ASSISTANT TREASURER  
BRIAN EHLERS, DISTRICT ENGINEER  
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors  
Root Creek Water District  
held on  
June 12, 2023**

**1. Call to Order**

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:02 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Shannon Simonian, Mike DelaGuerra, Eric Bream and Henk Griffin. Board members absent were Matthew Cerniglia. Members of the public included Julia Stornetta, Lauren Layne, Nicole Stornetta, Heather Bashian, Brian Ehlers, and Craig Armstrong.

**2. Public Comment**

The district received no public comment.

**3. Potential Conflicts of interest**

There were no potential conflicts of interest.

**4. Consent Calendar**

A motion was made by Director DelaGuerra, seconded by Director Coulthard to approve the minutes from the May 8, 2023 board meeting and to accept the April 2023 financials, with a change to item 6e. of the minutes to indicate that the motion was made by Director Coulthard and seconded by Director Cerniglia. The motion carried.

**5. Correspondence**

There was no correspondence.

**6. Board Action Items**

- a. **District Treasurer Appointment** – Board President Bruno appointed Director Simonian as new Board Treasurer, and this was seconded by Director Griffin. The motion carried.
- b. **District Policy Regarding Construction of Facilities** – Director Simonian made a motion, seconded by Director Griffin, to adopt a revised policy related to the construction of facilities and the relinquishment of connection fees in proportion to construction costs, at such a time that the district determines it is feasible to do so.
- c. **District Policy Regarding Water Use During Construction of Residential Homes** – Director DelaGuerra made a motion, seconded by Director Coulthard, to adopt a

policy to address the provision and payment for services per residential or commercial lot in the course of construction. The policy requires builders to report escrow closings on a regular basis to the district for the purpose of establishing customer billing.

**7. District Engineers Report**

The district currently has 1,523 total connections, of those 1,420 are residential. Field staff continue to install residential meters as they are shipped, and we anticipate a shipment of 100 meters arriving this month. The district temporarily halted surface water deliveries mid-May to repair a joint in the pipeline in the vicinity of Root Creek. BSK is preparing a report resulting from an investigation of compaction and soil moisture content at the site of distress above the RCWD facility at Road 40. Preliminary results point to native water present from local runoff.

Municipal Well #1 meter is not reliably operable, and a new meter has been on order for several months. As a result, the district continues to estimate water use through intermittent meter readings and by running the well concurrently with Well #2, with identical settings to quantify water developed.

A Water Contingency Plan is now required to be in place @ 1,000 connections instead of @ 3,000 connections. Staff will draft a plan for review at the July board of directors meeting.

Sewer flows were reduced from April to May. The new dewatering equipment is on site and working, and July 16<sup>th</sup> is the Dry Pac completion date.

Well 277 request for proposals is on schedule to be released this week. Groundwater Blending Facility request for proposals is also currently out to solicit bids and will close July 13<sup>th</sup>.

**8. Legal Counsel Report**

Counselor Craig Armstrong reported that AB1637, AB460, SB389 are moving through the California legislative process.

**9. General Manager's Report**

The number of building permits had not been reported by Madera County at the time of meeting. Budget planning is beginning, and Director Simonian (Treasurer) will be added as a member of the Budget Committee. Staff has been finalizing a cash flow projection and analysis as it relates to facilities construction dollars required and anticipated in the future. Administrative staff has coordinated over the last month to update the district website and develop policy addressing customer service and billing.

**10. Community Facilities District (CFD)**

- a. Director Simonian made a motion, seconded by Director DelaGuerra to adopt Resolution of Community Facilities District No. 2016-1 Improvement Area No. 1 authorizing the annual levy of special taxes for fiscal year 2023/2024 in the amount of \$410,151.60.

- b. Director DelaGuerra made a motion, seconded by Director Simonian to adopt Resolution of Community Facilities District No. 2016-1 Improvement Area No. 2 authorizing the annual levy of special taxes for fiscal year 2023/2024 in the amount of \$896,453.20.

**11. Adjournment**

The meeting was adjourned unanimously at 11:53 am.



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Julia D. Stornetta, District Secretary