



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
SHANNON SIMONIAN, TREASURER
ERIC BREAM
MATTHEW CERNIGLIA
HENK GRIFFIN
MIKE DELAGUERRA

JULIA D. STORNETTA, GENERAL MANAGER
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
October 9, 2023**

1. Call to Order

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:01 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Shannon Simonian, Mike DeLaGuerra, Eric Bream, and Henk Griffin. Board members absent were Matthew Cerniglia. Members of the public included Julia Stornetta, Al Solis, Nicole Stornetta, Steve Pickens, Brian Ehlers, Alison Lechowicz, Heather Bashian, and Jessica Johnson.

2. Public Comment

The district received no public comment.

3. Closed Session

No reportable items.

4. Potential Conflicts of interest

There were no potential conflicts of interest.

5. Consent Calendar

A motion was made by Director Coulthard, seconded by Director DeLaGuerra to approve the minutes from the September 11, 2023 board meeting, and to accept the August 2023 financials and approve customer payment plans. The motion carried.

6. Correspondence

There was no correspondence.

7. Board Action Items

- a. **Financial Report** - Public Finance Consultant, Alison Lechowicz, gave a report on future cash flows and projected income, as well as outflow for projects and repayment of debt. There was no action taken by the board of directors.
- b. **Contract for Grant Writing Services** – Director DeLaGuerra made a motion, seconded by Director Simonian to enter into an agreement for services with Provost & Pritchard Consulting for grant writing services in an amount not to exceed \$25,000

to apply for a federal WaterSmart grant for In-Lieu Irrigation pipeline expansion.
The motion carried.

- c. **Contract Change Order** – Director Coulthard made a motion, seconded by Director Simonian, to approve a change order from Lawrence Backhoe in the amount of \$17,035.41 for the Ag System Expansion. The motion carried.
- d. **Contract Change Order** – Director Coulthard made a motion, seconded by Director DelaGuerra, to approve a change order in the amount of \$3,942 for the Ag System Expansion. The motion carried.

8. District Engineers Report

Subcontractor RT Diversified did not provide an Operations Report in time for the meeting, therefore wastewater flows and water usage were not reported at the meeting. The water treatment and blending facility is scheduled to commence in November. Punch list items submitted to contractor Cloacina remain incomplete at this time. The expansion of the agricultural irrigation pipeline is complete. Staff is coordinating the conversion and connection of Well #277 to the system with the construction of the blending facility to streamline the projects, as they are related. The district continues to perform quarterly drought reporting, is coordinating with the state to expand the drinking water permit as development continues to put demand on the system.

9. Legal Counsel Report

There are numerous bills in front of the Governor to sign or veto by October 14.

10. General Manager's Report

There were 10 permits pulled for the month of September. Regarding the per diem issue, payroll will start being issued to board members immediately, with withholdings deducted from monthly payments. The scheduled public hearing has been postponed to November 13, 2023. Late fees for delinquent agricultural accounts will be considered by the board at a rate of 1% per month past the due date. The administrative team will begin advancing property liens for delinquent account in the next month

11. Adjournment

The meeting was adjourned unanimously at 12:04 pm.



Julia D. Stornetta, District Secretary