



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
MIKE DELAGUERRA
BRICE JONES
SHANNON SIMONIAN

JULIA D. STORNETTA, GENERAL MANAGER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
February 13, 2023**

1. Call to Order

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:01 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Amber Mendoza, Mike DelaGuerra, Eric Bream, Brice Jones and Shannon Simonian. Members of the public included Julia Stornetta, Al Solis, Jessica Johnson, Brian Ehlers, and Al Solis.

2. Additions to the Agenda

There were no additions to the agenda.

3. Public Comment

The district received no public comment.

4. Closed Session

Closed session was called to order at 11:10 pm. and adjourned at 11:20. There were no reportable items.

5. Potential Conflicts of Interest

There were no conflicts of interest identified.

6. Consent Calendar

A motion was made by Director Mendoza, seconded by Director DelaGuerra to accept the December 2022 financials. The motion carried. Minutes for the December 12, 2022 meeting were tabled for the next meeting.

7. Correspondence

The district received no correspondence.

8. Board Action Items

- a. Director Jones made a motion, seconded by Director Mendoza to adopt a district water usage fee policy. The motion carried.
- b. Director Jones made a motion, seconded by Director Simonian to amend RCWD

Standards and Specifications related to Public Works Improvements. AWWA C651 Standard – Alternative sampling methodology. The motion carried.

- c. Director DelaGuerra made a motion, seconded by Director Mendoza enter into contract with Cuttone Mastro CPAs for accounting services from January – June 30, 2023, in the amount of \$8,100 per month. Budget items 620.01 & 900.90, Accounting. The motion carried.
- d. Director Bream made a motion, seconded by Director DelaGuerra to consent to the withdrawal of the first bid by Bill Nelson, and award a contract to Lawrence Service, Inc for the base bid and All 1. The motion carried.
- e. Director Jones made a motion, seconded by Director Coulthard to approve a change order related to Provost and Pritchard and the wastewater expansion project in the amount of \$10,000. Budget Item 900.07-3. The motion carried.
- f. Director Mendoza made a motion, seconded by Director Simonian to adopt a tenth amendment to the water supply agreement with Wonderful Nut Orchards, LLC. The motion carried.
- g. Director Jones made a motion, seconded by Director Coulthard to authorize the Board President to sign Resolution 2023-2-13 to contract for 215 water service with the U.S. Bureau of Reclamation. The motion carried.

9. District Engineer's Report

There are currently 1,114 connections to the system, according the report generated by subcontractor, RTD. Only 1,406 of those connections are being billed for volumetric water use, due to a shortage of meters available through the supplier, Badger Meter Company. The average daily volume of water developed in December was 180,000 gallons, and 174,700 in the month of January. Peak daily flow at the wastewater facility was 311,772 gpd in December and 210,560 gpd in January.

10. Legal Counsel Report

There was no legal report given.

11. General Manager's Report

Riverstone Building Permits

December	31
January	31

The board was reminded to file Form 700s prior to the April 1 deadline, and to complete the required trainings to state compliant while serving on the board of directors.

12. Community Facilities District

A motion was made by Director DelaGuerra, seconded by Director Coulthard to enter into contract with Integra Realty Resources for appraisal services for Improvement Areas 1 and 2. The motion carried.

13. Adjournment

The meeting was adjourned by general consent at 12: pm.



Julia D. Stornetta, District Secretary