



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
SHANNON SIMONIAN, TREASURER
ERIC BREAM
MATTHEW CERNIGLIA
HENK GRIFFIN
MIKE DELAGUERRA

JULIA D. STORNETTA, GENERAL MANAGER
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
April 8, 2024**

1. Call to Order

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:00 a.m. by President Nick Bruno. Board members present were Nick Bruno, Matthew Cerniglia, Jeffrey Coulthard, Shannon Simonian, Mike DelaGuerra, Eric Bream, and Henk Griffin. Members of the public included Julia Stornetta, Al Solis, Nicole Stornetta, Shay Bakman, Brian Ehlers, Steve Pickens, and Jessica Johnson.

2. Public Comment

The district received no public comment.

3. Potential Conflicts of interest

There were no potential conflicts of interest identified.

4. Consent Calendar

A motion was made by Director DelaGuerra, seconded by Director Coulthard to approve the minutes from the March 11, 2024 board meeting, and to accept the February 2024 financials. The motion carried.

5. Correspondence

There was no correspondence.

6. Public Hearing

The public hearing was called to order at 11:02 a.m. The public hearing was closed at 11:04 a.m., no public comment was received.

7. Resolution Adopting Late Fees

Director Cerniglia made a motion, seconded by Director Simonian, to adopt a resolution implementing a 1% late fee on past due connection fees, inspection fees, and meter fees. The motion carried.

8. Board Action Items

- a. **Wastewater Facility Expansion** – Director Coulthard made a motion, seconded by Director Griffin, to direct the district Engineer to design, permit, and procure equipment to expand the existing 400,000 gallons per day (gpd) wastewater treatment facility to 600,000 gpd by approving the scope of work and making a budget adjustment in the amount of \$461,000. *Budget item 900.07-3*. The motion carried.
- b. **Wastewater Facility Expansion** – Director DelaGuerra made a motion, seconded by Director Griffin, to perform contract bidding services to select a provider for construction to expand the existing 400,000 gallons per day (gpd) wastewater treatment facility to 600,000 gpd by approving the scope of work and making a budget adjustment in the amount of \$20,000. *Budget item 900.07-3*. The motion carried.
- c. **Water Operations Policy** – Director Coulthard made a motion, seconded by Director Simonian to direct staff to draft and distribute a municipal water operations policy. The motion carried.
- d. **Fiscal Year 2021 Audit** – Director DelaGuerra made a motion, seconded by Director Coulthard to accept the RCWD Fiscal Year 2021 Audit. The motion carried.

9. District Engineers Report

Currently, staff awaits final legals for the purchase of facilities and parcels, currently waiting on Precision to be done with the legal descriptions so that the paperwork associated with the sale of parcels associated with facilities to the District can be finalized. Regarding surface water, the Friant system is currently at 110% supply for the year. The Bureau of Reclamation has been slow on reporting how much water will be allocated. The RCWD system is ready to take the water. The repair of Road 40 is complete, and the District is coordinating payment of shared costs the contractor with the County.

10. District Manager's Report

There were 42 permits pulled for the month of March and 24 escrow closings reported. The Town Hall meeting regarding colored water with Supervisor Jordan Wamhoff went very well. Questions were answered and everyone seemed satisfied. The 2024 election process will involve voting on a parcel-by-parcel basis, and there are three board seats up for election in 2024.

11. Adjournment

The meeting was adjourned unanimously at 11:35 am.



Julia D. Stornetta, District Secretary