



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS  
NICK BRUNO, PRESIDENT  
JEFFREY D. COULTHARD, VICE PRESIDENT  
SHANNON SIMONIAN, TREASURER  
ERIC BREAM  
MATTHEW CERNIGLIA  
HENK GRIFFIN  
MIKE DELAGUERRA

JULIA D. BERRY, GENERAL MANAGER  
MIKE CUTTONE, ASSISTANT TREASURER  
BRIAN EHLERS, DISTRICT ENGINEER  
FRANK SPLENDORIO, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors  
Root Creek Water District  
held on  
September 9, 2024**

**1. Call to Order**

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:02 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeffrey Coulthard, Shannon Simonian, Mike DeLaGuerra, Eric Bream, Matthew Cerniglia, and Henk Griffin. Members of the public included Brandon Stipe, Nicole Stornetta, Steve Pickens, Al Solis, Shay Bakman and Frank Splendorio.

**2. Public Comment**

The district received no public comment.

**3. Potential Conflicts of interest**

There were no potential conflicts of interest identified.

**4. Consent Calendar**

A motion was made by Director Griffin, seconded by Director Cerniglia to approve the minutes from the August 12, 2024 with correction to add Matthew Cerniglia as attending the board meeting, and to accept the July 2024 financials. The motion carried.

**5. Correspondence**

There was no correspondence.

**6. Board Action Items**

- a. **Ultimate WWTP Project Schematic Design** – Director Coulthard made a motion, seconded by Director DeLaGuerra, to authorize the General Manager to enter into a Task Order with Provost & Pritchard, in a form approved by General Counsel, for the Schematic Design of the Ultimate WWTP Project in the amount not to exceed \$795,000 and make a budget adjustment to *Budget Item 900.11-3*. The motion carried.
- b. **Planning Services for Ultimate WWTP Project (CUP)** – Director Simonian made a motion, seconded by Director DeLaGuerra, to authorize the General Manager to enter into a Task Order with Provost & Pritchard, in a form approved by General Counsel,

for the Planning Services for the Ultimate WWTP Project (CUP) in the amount not to exceed \$11,500. *Budget Item 900.11-3*. The motion carried.

- c. **Agreement for Services** – Director Griffin made a motion, seconded by Director DeLaGuerra, authorizing the General Manager to enter into an Amended and Restated Master Consulting and Design Services Agreement, in a form approved by General Counsel, with Provost & Pritchard Consulting Group, Inc. The motion carried.
- d. **Resolution to Delegate Purchasing Authority** – Director Cerniglia made a motion, seconded by Director Coulthard to adopt a resolution to delegate purchasing authority to the General Manager related to procurement and District contracts and change orders. The motion carried.

**7. District Engineers Report**

No verbal report was given.

**8. Legal Counsel Report**

SB 937 would cap impact fees (connection fees) paid by builders to public agencies for services. SB 937 would also change the timing for collection of impact fees (connection fees). The time of collection could be at final inspection. General Counsel will report back in October with the latest action.

**9. District Manager's Report**

No report was given as the General Manager was out on sick leave.

**10. Adjournment**

The meeting was adjourned unanimously at 11:25 am.



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Julia D. Berry, District Secretary