



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS  
NICK BRUNO, PRESIDENT  
JEFFREY D. COULTHARD, VICE PRESIDENT  
SHANNON SIMONIAN, TREASURER  
ERIC BREAM  
MATT CERNIGLIA  
MIKE DELAGUERRA  
HENK GRIFFIN

JULIA D. BERRY, GENERAL MANAGER/SECRETARY  
MIKE CUTTONE, ASSISTANT TREASURER  
BRIAN EHLERS, DISTRICT ENGINEER  
FRANK SPLENDORIO, LEGAL COUNSEL

## REGULAR MEETING OF THE BOARD OF DIRECTORS

will be held on  
**Monday, April 14, 2025**  
**11 a.m.**

at  
**The Lodge at Riverstone**  
**370 Lodge Road South**  
**Madera, California 93636**

### 1. CALL TO ORDER

### 2. PUBLIC COMMENT

Members of the public may address the Board on any matter related to the District that is not included on the Agenda. Comments are limited to three (3) minutes per person.

### 3. CONVENE INTO CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION  
Significant Exposure to Litigation (Gov. Code section 54956.9(d)(2)): 1 case
- b. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Initiation of Litigation (Gov. Code section 54956.9(d)(4)): 1 case

### 4. REPORT FROM CLOSED SESSION

### 5. POTENTIAL CONFLICT(S) OF INTEREST

*(Any Board member who has a potential conflict of interest may now identify the item and recuse himself or herself from discussing and voting on the matter.)*

### 6. CONSENT CALENDAR – Review and Consider for Action:

- a. Approval of the minutes of the Special Board Meeting on February 10, 2025.
- b. Acceptance of the financial statements for the months of January and February 2025.
- c. Approval of customer installment payment plans for delinquent accounts.

### 7. CORRESPONDENCE

*Members of the Board or Staff may present any correspondence received on matters*

relating to the District.

## 8. BOARD ACTION ITEMS

- a. **Construction Management Services** – Review and consider action to approve the General Manager, or her designee, to enter into an agreement for construction management services for the Tertiary Wastewater Treatment Facility with Provost and Pritchard, in a form approved by District Counsel. *Budget Item 900.13-3.*
- b. **RCWD Standards and Specifications** - Review and consider action to amend RCWD Standards and Specifications related to Public Works Improvements:
  - i. Section 2 - Sanitary Specifications Sewer Pipelines
  - j. Section 4 - Standard for Testing Sanitary Sewers
  - k. Section 6 – Standard Specification for PVC Water Pipe
  - l. Section 13 - Standard Specification for Testing and Sterilization
  - ii. Section 14 - Standard Specification for Testing for Testing and Sterilization
- c. **Website Improvements** – Review and consider action to authorize the General Manager to enter into an agreement with Jeffrey Scott Advertising for media production, in a form approved by District Counsel. In an amount not to exceed \$7,200. *Budget Item 610.02.*
- d. **Property Lien Policy and Resolution** – Review and consider action to adopt a policy for securing liens on parcels with delinquent water service accounts in the RCWD boundary, and adopt a resolution adopting a policy for the collection of delinquent water service charges and other service charges related to the use of District water on the County property tax rolls and creation of liens thereof.

## 9. DISTRICT ENGINEER’S REPORT - The Board may take action on any of the following:

- a. Operations Monthly Report
- b. Staff Report
- c. Other District Matters

## 10. LEGAL COUNSEL REPORT – The Board may act on any of the following items:

- a. Legislation
- b. Other District Matters

## 11. GENERAL MANAGER’S REPORT – The Board may act on any of the following:

- a. Monthly Building Permits
- b. General Operations

## 12. COMMUNITY FACILITIES DISTRICT (CFD) – COMMUNITY FACILITIES DISTRICT (CFD) – The Root Creek Water District Board of Directors acting as the legislative body of Community Facilities District 2016-1 of the Root Creek Water District may act on any of the following items:

- a. Review and consider action to adopt a Resolution of the Board of Directors of the Root Creek Water District Acting as the Legislative Body of Community Facilities District No. 2016-1 of the Root Creek Water District Authorizing the Issuance of Improvement Area No. 3 Series 2025 Special Tax Bonds in a Principal Amount Not to Exceed \$8,000,000 and Approving Certain Documents and Taking Certain Other Actions in Connection Therewith.
  - i. Bond Indenture

- ii. Continuing Disclosure Agreement
- iii. Bond Purchase Agreement
- iv. Preliminary Official Statement

### 13. ADJOURN

- Items on the Agenda may be taken in any order.
- Action may be taken on any item listed on the Agenda.
- Writings relating to open session Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.
- ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, or by written correspondence to the District at (559) 283-8011 or P.O. Box 27950, Fresno, California 93720, at least 48 hours before a District meeting.

LEVINE ACT PUBLIC PARTY/APPLICANT DISCLOSURE OBLIGATIONS:

Applicants, parties, and their agents who have made campaign contributions totaling more than \$250 (aggregated) to a Board Member over the past 12 months, must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and Board member(s). The disclosure may be made either in writing to the Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration.