



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
SHANNON SIMONIAN, TREASURER
ERIC BREAM
MATT CERNIGLIA
MIKE DELAGUERRA
HENK GRIFFIN

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
STEVE SPENCER, DISTRICT ENGINEER
FRANK SPLENDORIO, LEGAL COUNSEL

REGULAR MEETING OF THE BOARD OF DIRECTORS

Monday, July 14, 2025

11 a.m.

at

The Lodge at Riverstone

370 Lodge Road South Madera, California 93636

MINUTES

1. CALL TO ORDER

The meeting for the Root Creek Water District (RCWD) was called to order at 11:01AM by President Bruno. The board members present were Nick Bruno, Shannon Simonian, Mike DelaGuerra, Eric Bream, Jeffery Coulthard, and Henk Griffin. Board members absent were Matt Cerniglia. Members of the public included Julia Berry, Frank Splendorio, Al Solis, Rich Coon, Brandon Herreman, & Tommy Lozano.

2. PUBLIC COMMENT

The District received no public comment.

3. CONVENE INTO CLOSED SESSION

The Board entered the closed session at 11:51 and resumed into the open session at 11:55 AM. No reportable items.

4. REPORT FROM CLOSED SESSION

No reportable items.

5. POTENTIAL CONFLICT(S) OF INTEREST

There were no potential conflicts of interest.

6. CONSENT CALENDAR

A motion was made by Director DelaGuerra, seconded by Director Coulthard, to approve June the 9, 2025, minutes and to accept the May 2025 financial report. The motion carried.

There was no installment payment plans to review.

7. CORRESPONDENCE

No correspondence.

8. PUBLIC HEARING – 1” E Series Meter w/endpoint

The public hearing was opened by Director Bruno at 11:03 a.m. No public comment was received. Public Comment was closed at 11:03 a.m.

9. **RECOMMENDATION: RESOLUTIONS TO ADOPT FEES DISCUSSED IN THE PUBLIC HEARING - Meter Installation Fees Resolution No. 2025-07-14**

Director Coulthard made a motion, seconded by Director DelaGuerra, to adopt Resolution No, 2025-07-14. The motion carried.

10. **BOARD ACTION ITEMS**

- a. **Legal Services** – Director Simonian made a motion, seconded by Director DelaGuerra, to approve the General Manager, or her designee, to enter into an agreement for legal services with Andelson, Loya, Rudd & Romo, in a form approved by District Counsel. *Budget Item 624.05 – 1,2,3,4,5 and 900.90- 2,3,4.* The motion carried.
- b. **Programming Services** – Director Griffin made a motion, seconded by Director Simonian, to approve the General Manager, or her designee, to enter into an agreement for programming services with ICAD and make a budget adjustment in the amount of \$15,000, in a form approved by District Counsel. *Budget Item 900.05-2.* The motion carried.
- c. **Construction Materials Testing Services** – Director DelaGuerra made a motion, seconded by Director Griffin, to approve the General Manager, or her designee, to enter into an agreement for Construction Materials Testing Services for the Tertiary WWTP with BSK Associates and make a budget adjustment in the amount of \$227,344, in a form approved by District Counsel. *Budget Item 900.14 – 3.* The motion carried.

11. **DISTRICT ENGINEER’S REPORT**

The General Manager gave the District Engineer’s report. All major projects are currently on schedule. Well 7 and the groundwater blending plant will be operational by October at the very latest. Cloacina has fully populated and cleaned membranes for the Road 40 sewer expansion. Tanks will be installed at the site on 8/11.

CBI has broken ground on the Tertiary WWTP. The District will be holding weekly meetings with CBI until the project’s completion.

12. **LEGAL COUNSEL REPORT**

District Counsel Frank Splendorio discussed AB 532. If passed, AB 532 could require urban retail water suppliers to offer a 20% discount to eligible low-income households.

13. **GENERAL MANAGER’S REPORT**

The District has been informed that Riverstone HOA has received applications for ADUs. The District has asked the County of Madera to put a temporary limitation on ADUs within Riverstone while the District better analyzes its sewer, fire, water and storm drain capacities. The District was recently made aware that Lennar has been allowing residents to move into Village E Tracts 317 and 319 before the homes were connected to the District’s sewer system. This has resulted in Lennar hauling raw sewage from Tracts 317 and 319 (total of 46 homes) without authorization by or notification to the District. Lennar concealed their actions from District management. Staff was given direction to levy \$460,000 in fines to Lennar for illegally discharging into the sanitary sewer system. The District has the authority to levy \$10,000 per occurrence, as is stated in the infrastructure policy signed by Lennar and the District prior to construction. Per direction from the Board of Directors, the District will be sending a demand letter to Lennar notifying them of fees assessed and requiring indemnification of the District.

14. **ADJOURN**

The meeting was adjourned at 11:55 AM.