



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS

NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
SHANNON SIMONIAN, TREASURER
ERIC BREAM
MATT CERNIGLIA
MIKE DELAGUERRA
HENK GRIFFIN

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
STEPHEN T. SPENCER, DISTRICT ENGINEER
FRANK SPLENDORIO, LEGAL COUNSEL

**Minutes of the Regular Meeting of the Board of Directors
held on
Monday, August 11, 2025**

1. Call to Order

The meeting for the Root Creek Water District (RCWD) was called to order at 11:07AM by Nick Bruno. The board members present were Nick Bruno, Jeff Coulthard, Mike DelaGuerra, Shannon Simonian, Matt Cerniglia, and Henk Griffin. Board member absent: Eric Bream. Members of the public included Julia Berry, Steve Spencer, Steve Pickens, Brian Ehlers, Brandon Herreman, Shaymus Bakkman, Al Solis, Tony Jaghlassian, and Seta Jaghlassian.

2. Public Comment

The District received no public comment

3. Closed Session

The Board entered into closed session at 12:17PM.

4. Report From Closed Session

Closed Session was closed at 12:39PM. By a 6-0 vote, with Director Bream absent, action was taken to initiate litigation. The particulars of the litigation will be made available after the action has formally commenced.

5. Potential Conflict(s) Of Interest

No potential conflicts of interest were identified.

6. Consent Calendar

A motion was made by Director Coulthard, seconded by Director DelaGuerra, to approve the July minutes and to accept the June financials with a correction to the Closed Session to record the opening at 11:51 a.m. and closing at 11:55 a.m. The motion carried.

7. Correspondence

There was no correspondence.

8. Public Hearing

A public hearing was held to consider taking action on delinquent District water and other services to be forward to the County for Collection on the County Property Tax Roll for Fiscal Year 2025-2026, and the creation of property liens. The public hearing was opened at 11:10 a.m. and closed at 11:36 a.m. Public comment was received by Tony Jaghlassian, requesting that Board of Directors forgo forwarding the delinquencies to the County for

collection, and the creation of liens.

9. **Resolution In The Public Hearing** - Director DelaGuerra made a motion, seconded by Director Coulthard, to adopt Resolution No. 2025-8-14 authorizing delinquent water and other service charges to be collected on the County Property Tax Roll for Fiscal Year 2025-26, the creation of liens thereof, and taking other related actions thereto. The motion carried.
10. **Board Action Items** - Director Coulthard made a motion, seconded by Director Simonian, to approve the General Manager, or her designee, to enter into an agreement for Sanitary Sewer Plan Services with Provost & Pritchard and making a budget adjustment in the amount of \$50,000, in a form approved by District Counsel. Budget Item 620.04-03
11. **District Engineer's Report** - District Engineer Steve Spencer reported that once the District reached 3,000+ connections, it will be an Urban Water Supplier and will need to submit a formal plan to the state for compliance. The legal and engineering teams continue to work to complete the legal descriptions required to obtain easements for facilities on properties not currently owned by the District and for those facilities that the District will purchase. The District continues to participate in coordination with the County's project to widen the Avenue 12 Corridor and will bring to the board an estimate from RT Diversified to provide inspection facilities on District facilities installed under Avenue 12. The expansion of the wastewater facility is currently underway.
12. **Legal Counsel Report** -Counselor Splendorio relayed information on SB 131, a bill to streamline CEQA permitting water facilities intended to reduce fire risk through a new statutory exemption under CEQA if the District can show fire risk or disadvantaged community status.
13. **General Manager's Report** -GM Berry reported that a gate was left open recently by contractors at the sewer facility and that there is a need to hire a security team to monitor District facilities in person. There are plans to install hard wired security at the newer facilities. Fencing will continue to be constructed at storm basins for liability and to reduce illegal dumping. Well 7 will be energized by PG&E soon, then title 22 testing will take place. The Water Treatment and Blending Facility construction schedule is on time, however the District awaits the completion of the raw water line from Well 7 to pass bacteriological testing, to be performed by Lennar Homes. In the meantime, WM Lyles remains on standby until the line is approved for connection to the facility.
14. **Adjournment**
The meeting was adjourned at 12:39 p.m.



Julia D. Berry, District Secretary