



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS  
NICK BRUNO, PRESIDENT  
JEFFREY D. COULTHARD, VICE PRESIDENT  
SHANNON SIMONIAN, TREASURER  
ERIC BREAM  
MATT CERNIGLIA  
MIKE DELAGUERRA  
HENK GRIFFIN

JULIA D. BERRY, GENERAL MANAGER/SECRETARY  
STEPHEN T. SPENCER, DISTRICT ENGINEER  
FRANK SPLENDORIO, LEGAL COUNSEL

## REGULAR MEETING OF THE BOARD OF DIRECTORS

will be held on  
Monday, December 8, 2025

11 a.m.

at  
The Lodge at Riverstone  
370 Lodge Road South  
Madera, California 93636

### 1. CALL TO ORDER

### 2. ADDITIONS TO THE AGENDA

*(The Board may add an item to the agenda if, upon a two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the District after the posting of this Agenda)*

### 3. PUBLIC COMMENT

Members of the public may address the Board on any matter related to the District that is not included on the Agenda. Comments are limited to three (3) minutes per person.

### 4. CONVENE INTO CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION  
Significant Exposure to Litigation (Gov. Code section 54956.9(d)(2)): 1 case
- b. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Initiation of Litigation (Gov. Code section 54956.9(d)(4)): 1 case

### 5. REPORT FROM CLOSED SESSION

### 6. POTENTIAL CONFLICT(S) OF INTEREST

*(Any Board member who has a potential conflict of interest may now identify the item and recuse himself or herself from discussing and voting on the matter.)*

### 7. CONSENT CALENDAR – Review and Consider for Action:

- a. Approval of the minutes of the Board Meeting on November 10, 2025

- b. Acceptance of the financial statements for the month of October 2025
- c. Approval of customer installment payment plans for delinquent accounts

## **8. CORRESPONDENCE**

*Members of the Board or Staff may present any correspondence received on matters relating to the District.*

## **9. BOARD ACTION ITEMS**

- a. **Meeting Schedule** – Review and adopt the 2026 RCWD Meeting Schedule.
- b. **Irrevocable Dedication of Easements** – Review and consider direction to authorize the General Manager to accept a deed or a grant conveying any interest in, or easement upon, real estate on behalf of the Root Creek Water District in accordance with the provisions of Government Code Section 27281, in a form approved by the General Counsel, in a form approved by the General Counsel.
- c. **District Standards and Specifications** – Review and consider taking action to update District Standard Specifications for Public Works Improvements.
  - i. D-16 RCWD Standard Detail – Storm Outfall Structure Type A
  - ii. W-11 RCWD Standard Detail – Water Sample Station Installation
  - iii. W-12 RCWD Standard Detail – In Service Connection & Meter Box Installation
  - iv. W-12 RCWD Standard Detail – In Service Connection & Meter Box Installation
  - v. W-13 RCWD Standard Detail – In Service Connection & Meter Box Installation
  - vi. W-14 RCWD Standard Detail – In Service Connection & Meter Box Installation
  - vii. W-26 RCWD Standard Detail – 1IN & 2 IN Automatic Air Release and Vacuum Valve - ARV
- d. **1.2 MGD WWTF Contract Change Order** - Review and consider action to authorize the General Manager, or her designee, to sign a change order for electrical construction and instrumentation for the Tertiary WWTP with Clark Bros. Inc. and to make a budget adjustment in the amount \$4.767M. *Budget Item 900.14-3.*

## **10. DISTRICT ENGINEER'S REPORT** - The Board may take action on any of the following:

- a. Operations Monthly Report
- b. Staff Report
- c. Other District Matters

## **11. LEGAL COUNSEL REPORT** – The Board may act on any of the following items:

- a. Legislation
- b. Other District Matters

## **12. GENERAL MANAGER'S REPORT** – The Board may act on any of the following:

**a. General Operations**

- 13. COMMUNITY FACILITIES DISTRICT (CFD)** – The Root Creek Water District Board of Directors acting as the Board of Directors of the Community Facilities District may take action on any of the following items:

- a.** Review and consider acceptance of the Local Special Tax & Bond Accountability Report for FY2024-25 required for CFD 2016-1.

**14. ADJOURN**

- Items on the Agenda may be taken in any order.
- Action may be taken on any item listed on the Agenda.
- Writings relating to open session Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.
- ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, or by written correspondence to the District at (559) 283-8011 or P.O. Box 27950, Fresno, California 93720, at least 48 hours before a District meeting.

LEVINE ACT PUBLIC PARTY/APPLICANT DISCLOSURE OBLIGATIONS:

Applicants, parties, and their agents who have made campaign contributions totaling more than \$250 (aggregated) to a Board Member over the past 12 months, must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and Board member(s). The disclosure may be made either in writing to the Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration.