



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
October 11, 2021**

1. Call to Order

The board meeting for the Root Creek Water District was called to order at 11:03 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Eric Bream, Dan Hoffman, Lynn Hoffman, Amber Mendoza. Members absent: Toni Scarborough. Members of the public included Julia Berry, Gabriel Delgado with Baker Manock and Jensen, Brian Ehlers, Emory Wishon, Sydney Wishon, Angela Perez, and Brice Jones.

2. Additions to the Agenda

There were no additions to the agenda.

3. Brown Act Resolution

There was a motion by Director L. Hoffman and a seconded by Director Coulthard to approve the Brown Act Resolution related to public meetings and compliance with AB 361. The motion carried, and this reoccurring item will be added to the consent calendar.

4. Public Comment

There was no public comment.

5. Potential Conflicts of Interests

There were no conflicts identified.

6. Consent Calendar

A motion was made by Director L. Hoffman, seconded by Director Coulthard to approve the minutes of the regular board meeting on September 13, 2021, and the Financial Statements for August 2021. The motion carried with Director Bream abstaining.

7. Correspondence:

Correspondence was received regarding an application filed with the Madera County Local Agency Formation Commission (LAFCo) for annexation to the Root Creek Water District by Consolidated Land Company. The requirements for annexation and potential to connect to the system were outlined in a memo provided by District Counsel. GM Berry was directed to contact LAFCo to follow up.

8. Committee Reports

GM Berry distributed a hard copy of the draft budget for the Fiscal Year 2022 to each of the board members. The Committee met on October 5, 2021 and formulated the budget for review by the full board of directors before consideration at the November 15, 2021 meeting.

9. BOARD ACTION ITEMS

a. Lyles Diversified Change Order

A motion was made by Director L. Hoffman and seconded by Director Coulthard. The motion carried to approve a change order to the existing contract with Lyles Diversified related to the conversion of Well #276 (Muni Well #5) to include removal and installation of equipment from Well #4 to operate Well #5.

b. Board Member Resignation

A motion was made by Director L. Hoffman, seconded by Director D. Hoffman to accept Director Scarborough's resignation. The motion carried. Legal Counsel Gabriel Delgado stated that the board would be required to appoint a new member to the board on or before December 6, 2021.

10. District Engineer's Report

District Engineer Ehlers comments that it is estimated that Riverstone will increase by 500 homes per year with about 100,000 gallons of added wastewater flow. Staff is currently planning to accommodate for the growth in the areas of wastewater and water supply. Currently, there are 850 residential connections to the system and wastewater is peaking about 138,000 gallons per day. In November, Municipal Well #4 will be decommissioned and equipment will be moved to Well #5. District Engineer Ehlers also mentioned ongoing treatment to increase percolation in storm drain basins. This treatment will help open soil to absorb more water. The Cloacina wastewater unit needs a replacement fiberglass membrane on one side to continue running the wastewater plan to its capacity during November and December.

Plans have been submitted for review for all of Riverstone Village B and builders are pressing for faster turnaround times from the District Engineer.

11. Legal Counsel Report

Gabriel Delgado filled in for District Counsel Lauren Layne and there was no legal report.

12. General Manager's Report

Riverstone Building Permits:
September 25

GM Berry introduced Angela Perez, Administrative Assistant, to the board of directors. She announced that two new companies (Dutch Bros and Juice it up) that have set up their meters in Riverwalk.

GM Berry notified the board that November 15 is scheduled for the public hearing for board to consider adopting new rates for residential and agricultural customers. A Connection Fee Update is prepared and will be circulated to the public and to the board of directors to give an opportunity for public comment. The public notice for this meeting will go out on Thursday October 14th.

GM Berry also presented the possibly about implementing interest to landowners that have not paid the district for recharge/land assessment fees.

GM Berry mentioned the Beacon system software that is currently used to monitor meters and utilizes for the district. Managing this software effectively will help the district separate landscape and residential water use. Staff may recommended water restrictions on landscape use in the future as more information is received. An ongoing issue is the end point Microchip shortage, which prevents meters from sending signals to the server to be recorded. Currently there are 75 meters that are not producing signals on water use. As a result, meters are being read manually, resulting in increased costs to the district.

14. Adjournment

Director L. Hoffman made a motion to adjourn, seconded by Director D. Hoffman, and the motion carried unanimously. The meeting was adjourned at 12:09 p.m.



Julia D. Berry, District Secretary