



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
BRICE JONES

JULIA D. STORNETTA, GENERAL MANAGER
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
July 11, 2022**

1. Call to Order

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:01 a.m. by Vice President Jeff Coulthard. Board members present were Jeff Coulthard, Amber Mendoza, Eric Bream, Brice Jones, Dan Hoffman, and Lynn Hoffman. Members absent: Nick Bruno. Members of the public included Julia Stornetta, Al Solis, Gabriel Delgado, Brian Ehlers, Heather Bashian, and Angela Perez.

2. Additions to the Agenda

There was no addition to the agenda.

3. Public Comment

The district received no public comment.

4. Potential Conflicts of interest

There were no potential conflicts of interest.

5. Consent Calendar

A motion was made by Director Jones, seconded by Director L. Hoffman to approve the minutes of the regular board meeting on June 13, 2022, and to accept the May financials. The motion carried.

6. Correspondence

The district received no correspondence.

7. BOARD ACTION ITEMS

a. Contract for Accounting Services

Director Mendoza made a motion to approve the contract for Accounting Services with Michael Cuttone, C.P.A. in the amount of \$7,900.00/month from July – December 2022. The motion was seconded by Director D. Hoffman and the motion carried.

b. **Contract for Grant Administration Services**

A motion was made by Director Jones, seconded by Director Mendoza to approve a contract with Provost and Prichard for GSP implementation grant administration in the amount of \$300,000. The motion carried.

c. **Contract for Project Management Services**

A motion was made by Director L. Hoffman, seconded by Director Jones to approve an increase in the amount of \$10,000 to Provost and Prichard's existing contract for wastewater construction and project management. The motion carried.

d. **Contract for Auditing Services**

Director Mendoza made a motion seconded by Director L. Hoffman to enter into two agreements for auditing services for fiscal years 2020 & 2021 with Bryant L. Jolley C.P.A, and the motion carried.

e. **RT Diversified Contract**

Director L. Hoffman made a motion, seconded by Director Jones to ratify payment schedule 7.01B related to hourly rates for sewer operation services as listed in the ongoing contract between the district and RT Diversified. The motion carried.

8. **District Engineer's Report**

Municipal Well #5 is operational and in the process of water quality testing, which will demonstrate that the drinking water meets statewide standards. Pressure settings and control issues with Well #5 will need to be corrected before connecting to the system. The district engineer estimates the total number of wastewater flows is approximately 160,000 gallons per day. Surface water in the Ag wells has been shut off and The district continues to wait for the installation and delivery of the second wastewater treatment train ordered from Cloacina. Staff has begun planning for the development of municipal Well #6.

9. **Legal Counsel Report**

Counselor Gabriel Delgado reported that current legislation AB 2449 will permit teleconferencing meetings as long as there is a quorum of board members present at public meetings subject to the Brown Act. Secondly, AB 2647 would require local agencies to make agendas and other writings available for public inspection in a public location.

10. **General Manager's Report**

Riverstone Building Permits
June 45

GM Stornetta notified the board that the district will have the Jefferey Scott Advertising web developers conform the district website to achieve ADA compliance. The district is in the process of annexing Village E in Riverstone to the Community Facilities District. GM Stornetta also mentioned that correspondence to Cloacina will be provided in the next weeks. The district continues to conduct water testing and general testing to meet water quality standards. Prop 218 election public hearing is scheduled for August 8, 2022, and there may be a special board meeting to implement the connection fee policy.

11. Adjournment

Director Jones made a motion to adjourn, seconded by Director L. Hoffman, and the motion carried unanimously. The meeting was adjourned at 11: 52 am.



Julia D. Stornetta, District Secretary