



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
BRICE JONES

JULIA D. STORNETTA, GENERAL MANAGER
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
November 15, 2022**

1. Call to Order

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:10 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Amber Mendoza, Dan Hoffman, Eric Bream, and Lynn Hoffman. Members absent: Brice Jones. Members of the public included Julia Stornetta, Al Solis, Lauren Layne, Brian Ehlers, Ben Ewell, John Ewell, Shay Bakman, and Jason Stacier.

2. Additions to the Agenda

There were no additions to the agenda.

3. Public Comment

The district received no public comment.

4. Potential Conflicts of interest

There were no potential conflicts of interest

5. Consent Calendar

A motion was made by Director Mendoza, seconded by Director L. Hoffman to approve the minutes from the September 2022 meeting and to accept the August 2022 financials. The motion carried.

6. Correspondence

The district received no correspondence.

7. PUBLIC HEARING

The public hearing was called to order at 11:07 a.m.

There was no public comment. The public hearing was closed at 11:08 a.m.

8. Director Lynn Hoffman made motion, seconded by Amber Mendoza to adopt resolutions establishing fees and assessments for the 2023 calendar year. The motion carried.

9. Board Action Items

- a. Director L. Hoffman made a motion, seconded by Director Coulthard to approve a change order in amount of \$7,73.91. *Budget Item 900.03d.03, 400,000 gpd WWTF.*

- b. Director Coulthard made a motion, seconded by Director L. Hoffman to approve change order relating to services at the wastewater plant in the amount of \$201,500. *Budget Item 900.03d.03, Well #276 Conversion.*
- c. Director L. Hoffman made a motion, seconded by Director D. Hoffman to enter into an agreement with Consolidated Land Company, LLC for reimbursement for staff time expended in support of annexation to the district.

10. District Engineer's Report

Connections to the system increased by 60 since September 2022. However, water demand is dropping due to the mild weather. The sewer system is seeing the highest flows thus far and in September- October were higher than the capacity of the facility. Staff is running Bac-T testing on Well 5 and are pushing to introduce this supply into the municipal system.

11. Legal Counsel Report

Counselor Layne reported that there will be a memo forthcoming regarding legislative changes which will take effect January 2023.

12. General Manager's Report

Riverstone Building Permits
November 33

GM Stornetta notified the board that the district seeing a trend of more water being produced than what is currently billed due to a shortage of meters. She has experienced a higher level of involvement with appraisers and title companies with some turnover in ownership of parcels in the district. A budget Committee hearing will be held prior to the December meeting and staff will be recommending a series of policies related to late payment, water theft, water use reported and staff time for phased construction.

13. Adjournment

The meeting was adjourned unanimously at 11:48 pm.



Julia D. Stornetta, District Secretary