



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
January 15, 2021**

1. Call to Order

The board meeting for the Root Creek Water District was called to order at 11:02 a.m. via conference call by President Nick Bruno. Board members present were: Nick Bruno, Jeff Coulthard, Eric Bream, Dan Hoffman, Lynn Hoffman, Toni Scarborough and Amber Mendoza. Members absent: none. Members of the public included Julia Berry, Lauren Layne, Brian Ehlers, Emory Wishon, Sydney Wishon, Shay Bakman, Al Solis, Brian Partridge.

2. Additions to the Agenda

There were no additions to the agenda.

3. Public Comment

There was no public comment.

4. Potential Conflicts of Interests

There were no conflicts identified.

5. Consent Calendar

A motion to approve item 5a.-5c. Consent Calendar was made by Director L. Hoffman, seconded by Director Coulthard and the motion carried with Director Scarborough abstaining.

6. Correspondence:

The District received correspondence from the State Water Resources Control Board regarding a notice to comply with the CV Salts program by June 1, 2021.

7. Board Reorganization

- a. President – Motion by Director Scarborough, seconded by Director L. Hoffman to elect Nick Bruno as President. Motion carried.
- b. Vice President – Motion by Director L. Hoffman, seconded by Director Scarborough to elect Jeff Coulthard as Vice President. Motion Carried.
- c. Treasurer – Motion by Director L. Hoffman, seconded by Director Scarborough to elect Amber Mendoza Treasurer. Motion carried.

- d. Secretary – Motion by Director L. Hoffman, seconded by Director Scarborough to appoint Julia Berry as Secretary. Motion carried.

8. Committee Reports

The report from the Water Supply and Utilization Committee was deferred to action item 9d.

9. BOARD ACTION ITEMS

New Business

a. **RT Diversified Rate Schedule**

The item was tabled for a subsequent meeting. Staff was directed to compare rates to the cities of Clovis and Fresno, and to consider taking the contract out to bid.

b. **2021 District Budget**

A was made by Director Mendoza, seconded by Director L. Hoffman to adopt a budget for the 2021 Fiscal Year.

c. **Well #4 Pipeline Easement and License Agreement with Wilson Homes**

Director Scarborough made a motion, seconded by Director D. Hoffman to enter into an agreement with Wilson Homes to access and operate municipal Well #4.

d. **2021 Water Supply**

Director Mendoza made a motion, seconded by Director Scarborough to authorize the payment of the 2021 Standby Charge to Wonderful Nut Orchards and directed the Water Supply and Utilization Committee to communicate to staff a final number for water purchase under the contract in the 2021-2022 Water Year.

e. **Water Holding Tank Booster Pump**

Director L. Hoffman made a motion, seconded by Director Coulthard to authorize the purchase and installation of a booster pump at the holding tank.

f. **Municipal Payment Schedule**

Director Coulthard made a motion, seconded L. Hoffman to authorize staff to negotiate a payment schedule for 255 W. Pinnacle Drive, Madera CA 93636.

10. District Engineer's Report

Water use is down this time of year on average but is higher than last year due to increased connections. There are approximately 663 homes constructed and 742 connections to the system. Water is primarily supplied from Well #1 and Well #2. Groundwater levels are nearly the same as they were in December of 2019 in the middle to Southern portion of the District, with an approximate 15-foot decrease in levels in the Northern portion of the District. The average daily flow and peak flows at the wastewater plant in the past month reached roughly 150,000 gallons per day.

The District has spoken with the Regional Water Quality Board and has drafted correspondence, currently under review by the General Manager, regarding the construction of the 400,000 GPD wastewater plant facility.

11. Legal Counsel Report

Mrs. Layne reported that new rules are in place for officials serving on public boards of directors, as it relates to the use of social media. This applies to personal and public social media platforms. Board members are prohibited from discussing items concerning Root Creek Water District (RCWD). Board members may answer questions and give information to the public and solicit information from the public only.

She also discussed that counsel for Tatham will draft a proposed amendment to the existing annexation agreement, for consideration by the RCWD Board of Directors.

12. General Manager's Report

Riverstone Building Permits:

December 39

GM Berry reported that staff will look for direction from the Board at the February meeting to update the specifications and standards to address an issue that has arisen with storm drain line design location on personal property, necessitating the need for an easement on personal property. It is the perspective of staff that easements should not be allowed on personal property in the Riverstone development.

Bond sales will occur March 30, 2021 and the bond staff team has convened several conference calls, including RCWD Board members, staff and interested parties. The project is on schedule.

Counsel and staff continue to negotiate terms to draft a capital facilities lease with the landowner to lease Well #276, which will serve as a back up supply for municipal water. The well will continue to service agricultural properties, as part of the lease agreement.

Staff is preparing to establish a warrant schedule to be placed on the agenda at each regular meeting of the RCWD Board of Directors.

RCWD staff has successfully submitted a project to the County, which was included in the Proposition 68 grant application for funding GSP projects. It involves the construction of recharge facilities on an 80-acre property outside of the District, where any water from Root Creek would be supplied and RCWD would share in the groundwater credits, and also accept water supplies from other agencies if available.

GM Berry has approved the purchase of an additional digester at the waste water facility in the amount of \$3,500.00.

13. ROOT CREEK WATER DISTRICT ACTING AS THE BOARD OF DIRECTORS FOR THE COMMUNITY FACILITIES DISTRICT (CFD) NO. 2016-1

No action was taken.

14. Adjournment

Director Scarborough made a motion to adjourn, seconded by Director D. Hoffman, and the motion carried unanimously. The meeting was adjourned at 12:11 p.m.

A handwritten signature in blue ink that reads "Julia D. Berry". The signature is written in a cursive, flowing style.

Julia D. Berry, District Secretary