



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
DANNY HOFFMAN
LYNN HOFFMAN
BRIAN PARTRIDGE
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
February 10, 2020**

1. Call to Order:

The board meeting for the Root Creek Water District was called to order at 11:09 a.m. at the Lodge at Riverstone by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Lynn Hoffman, Amber Mendoza and Brian Partridge, Toni Scarborough and Dan Hoffman. Members absent: none. Members of the public included Julia Berry, Lauren Layne, Brian Ehlers, Al Solis, Timothy Jones, and Shay Bakman.

2. Additions to the Agenda:

There were no additions made to the agenda.

3. Public Comment:

There was no public comment.

4. Potential Conflicts of Interests:

There were no conflicts identified.

5. Consent Calendar:

A motion was made to accept and approve items 5a, 5b, 5c, with the addition of Al Solis to the list of public attendees, by Director Partridge, seconded by Director Coulthard, with Director Scarborough abstaining, and the motion carried.

6. Correspondence:

There was no correspondence.

7. BOARD ACTION ITEMS

a. Wastewater Treatment Plant Spare Parts Order:

A motion was made Director Scarborough and seconded by Director L. Hoffman to purchase spare parts for the wastewater treatment plant in an amount not to exceed \$45,000.00. The motion carried. Staff was directed to return to the board with the final purchase amount total.

b. Budget Adjustment:

A motion was made by Director Mendoza and seconded by Director Scarborough to budget for additional accounting services costs incurred in the amount of \$2,958.10. The motion carried.

8. COMMITTEE REPORTS

a. Wastewater Treatment:

No reportable items.

b. Water Supply and Utilization:

No reportable items.

9. District Engineers Report

Brian Ehlers reported that the average daily flow of wastewater at the plant is 57,994 gpd, peak flows are at 68,853 gpd. There is a total of 446 residential connections to the system. Well #4 is back online and in production. The Generac generator is now scheduled to get repairs completed.

10. Legal Counsel Report

The legislature is back in session and new legislative bills were introduced through January 2020.

11. General Manager's Report

As directed by the Board, staff executed an agreement with WNO to forgo the standby payment in exchange for advance guaranteed quantity of water delivery for the 2020-2021 Water Year. The Root Creek Groundwater Sustainability Plan was submitted on time to the state. The Madera Subbasin Coordination Agreement was signed by 6 of the 7 Groundwater Sustainability Agencies in the Madera Subbasin. Municipal Customers will receive a mail piece addressing water quality issues and actions they make take to keep the Riverstone Community "green."

Director L. Hoffman made a motion to set a public hearing for March 9, 2020 to establish connection fees for schools, retail and other commercial development not specified in the Financial Plan and Rate Study.

Staff was given general direction to draft a policy for collection of funds for delinquent customers, and a program for penalties incurred should accounts remain in default.

12. Adjournment

- a. Director Scarborough made a motion to adjourn, seconded by Director L. Hoffman, and the motion carried. The meeting was adjourned at 12:00 p.m.



Julia D. Berry, District Secretary

