



MANAGING RESOURCES FOR A BETTER FUTURE

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NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
March 8, 2021**

1. Call to Order

The board meeting for the Root Creek Water District was called to order at 11:01 a.m. via conference call by President Nick Bruno. Board members present were: Nick Bruno, Jeff Coulthard, Eric Bream, Dan Hoffman, Lynn Hoffman, Amber Mendoza. Members absent: Toni Scarborough. Members of the public included Julia Berry, Lauren Layne and Gabriel Delgado with Baker Manock and Jensen, Brian Ehlers, Emory Wishon, Sydney Wishon, Sarah Muniz, Al Solis and Chris Montoya.

2. Additions to the Agenda

There were no additions to the agenda.

3. Public Comment

There was no public comment.

4. Potential Conflicts of Interests

There were no conflicts identified.

5. Consent Calendar

A motion was made by Director Mendoza, seconded by Director D. Hoffman and the motion carried to approve the minutes of the regular board meeting on February 8, 2021, with a change in wording in item 8a to replace "easement" with "dedication."

5b. *January Financials* was tabled.

6. Correspondence:

The District received no correspondence.

7. Committee Reports

There was no report given.

8. BOARD ACTION ITEMS

a. **Equipment Relocation and Construction of Infrastructure**

A motion was made by Director L. Hoffman and seconded by Director Coulthard to declare an emergency as it relates to relocation of equipment and construction at Well #276 and to expedite work on the water system due to colored water. Direction is to obtain 3 bids and authorize the General Manager to accept the lowest bid. The motion carried.

Director L. Hoffman made a motion, seconded by Director Coulthard to direct RT Diversified to perform as much of the work as possible, and obtain at least 3 bids for any subcontracting necessary to relocate and construct infrastructure from Well #4 at Well #276.

b. Request for Variance

A motion was made by Director L. Hoffman, seconded by Director D. Hoffman to deny a request for variance submitted by Lennar Homes of California, Inc. in relation to easements. The motion carried.

c. Storm Drain Basin Easement Agreement

A motion was made by Director L. Hoffman, seconded by Director D. Hoffman to enter into an agreement with Lennar Homes of California for easement access to storm drain basin on Large Lot 20 in the Riverstone Development. The motion carried.

9. District Engineer's Report

Wastewater flows peak was 114,000 gallons per day in the month of January, with average daily flows approximately 93,000 gpd. There are 700 municipal connections and a total of 800 connections in the system. The Claocina wastewater unit is operating well and is in compliance with the District's wastewater discharge permit requirements.

10. Legal Counsel Report

ACWA is supporting SB 323, which improves agency stability against challenges to Proposition 218 challenges. Root Creek Water District signed on as a supporter of the legislative bill. A motion was made by Director L. Hoffman, seconded by Director Coulthard to ratify the signing of the support letter. The motion carried. ACWA has an oppose position on SB 223 which expands language related to water shut off requirements in SB 998.

11. General Manager's Report

Riverstone Building Permits:
February 30

GM Berry discussed the need for a policy to address an issue with builders commencing construction prior to filing the proper paperwork with the District. The Board gave general direction to draft the policy and present it for consideration.

Berry reported that an administrative assistant has been hired to assist with management of the District.

Berry reported that an application for funds to construct storm water retention structures was denied by the state. Funding for the immediate area was granted to agencies which manage storm water exclusively.

Stone Creek Elementary School is now connected to the Root Creek System and is using wastewater, water and storm drain services.

12. ROOT CREEK WATER DISTRICT ACTING AS THE BOARD OF DIRECTORS FOR THE COMMUNITY FACILITIES DISTRICT (CFD) NO. 2016-1

- a. A motion was made by Director Mendoza, seconded by Director L. Hoffman to adopt Resolution 2021-03-08 to authorize the issuance of bonds in Improvement Area #1 and Improvement Area #2 and to adopt a Debt Issuance and Management Policy.

14. Adjournment

Director L. Hoffman made a motion to adjourn, seconded by Director D. Hoffman, and the motion carried unanimously. The meeting was adjourned at 11:51 a.m.



Julia D. Berry, District Secretary