



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
DANNY HOFFMAN
LYNN HOFFMAN
BRIAN PARTRIDGE
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

REGULAR MEETING OF THE BOARD OF DIRECTORS

July 8, 2019 at 11:00 A.M.

The Lodge at Riverstone

370 Lodge Road South

Madera, California 93636

MINUTES

1. CALL TO ORDER

The meeting was called to order at 11:02 AM by President Bruno. Board members in attendance included Nick Bruno, Jeff Coulthard, Lynn Hoffman, Brain Partridge, Toni Scarborough, Amber Mendoza and Danny Hoffman. Members of the public in attendance included: Julia Berry, Brian Ehlers, Ken Price, Al Solis, Shay Bakman, Lyn Gruber, and Michael Peters.

2. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

3. PUBLIC COMMENT

There was no public comment.

4. POTENTIAL CONFLICT(S) OF INTEREST

There were no conflicts of interest identified.

5. CONSENT CALENDAR

- a. Approval of Minutes of the Regular Board Meeting on June 17, 2019
- b. Acceptance of Monthly Financial Report
- c. Approval of payment of warrants and ratification of warrants paid since the prior meeting, if necessary.

A motion was made by Director Coulthard, seconded by Director L. Hoffman to approve Item 5a., with revisions as discussed. The motion carried with Director Partridge abstaining.

A motion was made by Director Coulthard and seconded by L. Hoffman to accept Item 5b. and approve Item 5c. The motion carried with Director Partridge abstaining.

6. CORRESPONDENCE

There was no correspondence reported.

7. BOARD ACTION ITEMS

- a. **Independent Audit for Year 2017** - Acceptance of the Independent Auditor's Report for the Year ending 2017

A motion was made to continue the item by Director Mendoza, seconded by Director Scarborough and the motion carried.

- b. **Sediment Intrusion Prevention Policy**- Review and consider action to adopt the District Sediment Intrusion Prevention Policy

- c. **New Construction Sanitary Sewer Plug Agreement** - Review and consider action to ratify changes to New Construction Sanitary Sewer Plug Agreement

A motion was made by Director Partridge, seconded by Director L. Hoffman to adopt the Policies as written in Items 7b. and 7c., and the motion carried.

- d. **Standard Specifications for Public Works Improvements** – Review and consider action to adopt updated District Standard Specifications for Public Works Improvements

A motion was made to continue the item by Director L. Hoffman, seconded by Director Coulthard and the motion carried.

- e. **2019 Surface Water Supply** – Review and consider action to authorize the General Manager to purchase additional surface water as made available in the 2019- 2020 Water Year

A motion was made to authorize the General Manager in coordination with the Water Supply and Utilization ad hoc Committee to purchase an amount of surface water not to exceed 3,000 AF in the remainder of the 2019-2020 Water Year by Director Scarborough, seconded by Director Coulthard, and the motion carried.

- f. **Administrative Services** – Review and consider a proposal from Provost and Pritchard to provide administrative services from July 2019 – December 2019 in an amount not to exceed \$15,000

A motion was made to continue the item by Director Mendoza, seconded by Director Scarborough and the motion carried.

- g. **Budget Adjustments** – Review and consider action to adjust the 2019 Budget

A motion was made to continue the item by Director Mendoza, seconded by Director L. Hoffman and the motion carried.

8. COMMITTEE REPORTS

a. Water Supply and Utilization – Ad Hoc Committee.

Uncontrolled Season water continues to be delivered through the turnout on Lateral 6.2, purchased from Madera Irrigation District. The total acre feet used for June was 1,411.99, up from the usage in May of 985.99. Uncontrolled season will run through July 15, 2019, and the 1,000AF of water purchased under the Wonderful Nut Orchards contract will be delivered starting July 16, 2019 at a rate of 25 cfs per day.

b. Wastewater Treatment – Ad Hoc Committee. Report from the Ad Hoc Committee on recent discussions and recommendations to the Board of Directors.

The Committee met and discussed the loading on the plant due to increased solids in the system. Ovivo is engaged and is running numbers through their model to assist in plant operations. Additional testing has been requested and will be used to generate updated model numbers for the Committee to consider.

9. DISTRICT ENGINEER'S REPORT

- a. Operations Monthly Report** – The system has 400 connections and water deliveries are up, consistent with last year's increase in municipal demand. We are not running water to agriculture, as supply is being delivered through surface water purchases.
- b. Wastewater Treatment Facility (WWTF) Status** – Average daily flow is 40,000 gal/day, and peak daily flow is 45,675 gal/day.
- c. Other District Matters** – The booster pump on Well #2 needs repair. It could be rewound or may need to purchase a new pump. There is also a recognition that a list of spare parts is being developed to have on hand for wastewater operations in the event of equipment failure. More construction water being used, due to increased activity.

10. LEGAL COUNSEL REPORT

There was no report given.

11. GENERAL MANAGER'S REPORT

The GM reported that she had an introductory meeting with Somach Simmons and Dunn Special Counsel to provide background on district issues, provide a copy of the draft GSP, water contracts and other information.

Increased water users on the system has created a need to address our drinking water supply permit with the state. Correspondence has been mailed to the State Water Resources Control Board (SWRCB) regarding expansion of RCWD's existing Drinking

Water Permit and we await a response from SWRCB staff.

As part of the ongoing work by Provost and Pritchard to position the district to design and build Root Creek Recharge Ponds, a Permit Application is prepared to submit to the CA Department of Fish & Wildlife.

GM Berry will speak at the Madera County Farm Bureau Water Forum on behalf of the district regarding the Groundwater Sustainability Plan.

GM Berry continues to issue permits to builders in the Riverstone development and accept dedications of finished blocks in Village A.

12. COMMUNITY FACILITIES DISTRICT (CFD)

The Board received a report from Lyn Gruber with Koppel & Gruber on 2019-2020 CFD tax levy, which will be \$203,384.80.

Lyn also discussed a future annexation of additional properties in Gateway Village B into the CFD boundary will be initiated in the near term.

Currently, the district has a bond issuance potential of \$3.0-\$3.5 Million, with a net of \$2.0-2.5 Million, after funding the cost of bond issuance, appraisals, reserve fund, and payment to underwriter.

13. ADJOURN

The meeting was adjourned at 12:56 by motion of Director Hoffman, seconded by Director Scarborough, the motion carried.

- Items on the Agenda may be taken in any order.
- Action may be taken on any item listed on the Agenda.
- Writings relating to open session Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.
- ACCOMMODATIONS FOR PERSONS WITH DISABILITIES
A person with a qualifying disability under the Americans With Disabilities Act of 1990 may request the District to provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, or by written correspondence to the District at (559) 970-8778 or P.O. Box 27950, Fresno, California 93729, at least 48 hours before a District meeting.