



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
August 10, 2020**

1. Call to Order:

The board meeting for the Root Creek Water District was called to order via conference call at 11:02 a.m. via conference call by Vice President Jeff Coulthard. Board members present were Eric Bream, Jeff Coulthard, Dan Hoffman, Lynn Hoffman, Toni Scarborough and Amber Mendoza. Members absent: Nick Bruno. Members of the public included Julia Berry, Doug Jensen, Brian Ehlers, Chris Montoya (DWR), Emory Wishon, and Sidney Wishon.

2. Additions to the Agenda:

There were no additions to the agenda

3. Public Comment:

There was no public comment.

4. Potential Conflicts of Interests:

There were no conflicts identified.

5. Consent Calendar:

A motion was made to accept and approve items 5a. and 5b. by Director Mendoza and seconded by Director D. Hoffman. The motion carried, with Director Scarborough abstaining.

6. Correspondence:

There was no correspondence.

7. COMMITTEE REPORTS

a. Water Supply and Utilization ad hoc Committee

The Committee recommended that the Board of Directors to direct Counsel to review a proposed agreement extend the existing annexation agreement drafted by Mr. Bill Tatham's attorney and bring back the agreement for review by the Board.

b. **Governance Committee**

The Governance Committee met with the District's public finance consultant, Alison Lechowicz to review preliminary numbers related to a connection fee survey.

8. BOARD ACTION ITEMS

a. **District Standards and Specifications**

A motion was made Director L. Hoffman and seconded by Director D. Hoffman to update the standards for W-9 Water Valve and 1-18 Construction Surveying/Staking. The motion carried.

b. **Annexation Agreement**

A motion was made by Director Scarborough and seconded by Director L. Hoffman to direct staff to amend annexation agreement in response to a request by Mr. Bill Tatham. The motion carried.

c. **Municipal Well #2**

A motion was made by Director L. Hoffman, seconded by Director Scarborough to approve expenditure of \$113,604.01 to purchase and install pump by Zim Industries. The motion carried.

d. **Siting New Well**

A motion was made by Director Mendoza, seconded by Director D. Hoffman to table the item. The motion carried.

9. District Engineer's Report

The average daily flow at the wastewater plant is 77,000 gallons per day (gpd), peak flow daily is 97,000 gpd. Operating pressure for the water system is looking good. Water deliveries in total were 15 million gallons, with overall use being 11 million gallons. Mr. Ehlers reported that a grant application for the Root Creek Intentional Recharge project has been submitted, and the associated water rights application is currently under review by staff.

12. Legal Counsel Report

Mrs. Layne reported on three CEQA bills: AB 609 related to notices and documents for projects impacting one or more counties; AB 3279 related to preparation of the record or appeal commonly used techniques of groups to slow projects; and SB 55 related to requests for information – an agency may accidentally provide privileged information without stipulation from another party, this bill would allow for retraction of the information.

13. General Manager's Report

Riverstone Building Permits:

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For basin cleaning, ALW Enterprises, Inc. was selected to do the work as the lowest bidder at a cost of \$23,000. Also contacted to bid the work was LDI and Crawford Construction.

Director Scarborough made a motion, seconded by Director Mendoza to adopt the following schedule for invoicing district assessments:

Root Creek Water District Assessment Schedule				
		Ownership/Planting Date	Invoice date	Due Date
Benefit Assessment	(a) Municipal	January 1	January or February, included in bi-monthly invoices	net 30 days
	(b) Agriculture	January 1	March 1	June 1
Recharge Fee		March 1	October 1	December 31
Surface Water Fee		March 1	monthly, as diverted	net 30 days

GM Berry informed the board that the district submitted new projects for inclusion in the IRWM Plan project list, including the Root Creek Parkway Intentional Recharge Project.

11. Adjournment

Director Scarborough made a motion to adjourn, seconded by Director L. Hoffman, and the motion carried unanimously. The meeting was adjourned at 11:44 a.m.



Julia D. Berry, District Secretary