



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
DANNY HOFFMAN
LYNN HOFFMAN
BRIAN PARTRIDGE
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
September 9, 2019**

1. Call to Order:

The board meeting for the Root Creek Water District was called to order at 11:07 a.m. at the Lodge at Riverstone by President Nick Bruno. Board members present were: Nick Bruno, Jeff Coulthard, Lynn Hoffman, Dan Hoffman, Toni Scarborough, Amber Mendoza, and Brian Partridge. Members of the public included: Lauren Layne of Baker Manock and Jensen, Julia Berry, Brian Ehlers, Tim Jones, Shay Bakman, Stephanie Anagnoson and Al Solis.

2. Additions to the Agenda:

There were no additions made to the agenda.

3. Public Comment:

There was no public comment.

4. Potential Conflicts of Interests:

There were no conflicts identified.

5. Minutes:

Director Mendoza made a motion to approve the minutes from the August 12, 2019 board meeting, accept the financial report from July 2019, approve payment of warrants and ratify warrants paid since the prior meeting. The motion was seconded by Director Coulthard and the motion carried, with Director Partridge abstaining from voting on the minutes.

6. Correspondence:

There was no correspondence.

7. Board Action Items:

CONTINUED ITEMS:

a. Independent Audit for Year 2017

Director Mendoza made a motion to accept the Independent Auditor's Report for the year ending 2017, seconded by Director Partridge, and the motion carried.

NEW BUSINESS:

- b. Lechowicz & Tseng Municipal Consultants Services
Director Partridge made a motion to an agreement for services with Lechowicz & Tseng Municipal Consultants in an amount not to exceed \$18,000.00 to update the District's connection fee schedule. The motion carried.
- c. Provost & Pritchard Consulting Services
Director Partridge made a motion, seconded by Director Coulthard to enter into an agreement for services in an amount not to exceed \$10,000.00 to provide support services in the update to the District's connection fee schedule. The motion carried.
- d. Zim Industries
Director Partridge made a motion, seconded by Director Coulthard to hire Zim Industries to repair RCWD Well #4 in the amount of \$33,248.75. The motion carried.
- e. Policy Regarding Facilities Previously Installed
Director Coulthard made a motion, seconded by Director D. Hoffman to approve a policy in form with clarification and subject to legal review for planned local facilities and improvements constructed and dedicated to the District. The motion carried.
- f. Public Hearing to Set Construction Inspection Fee Rate
Director Partridge made a motion, seconded by Director Scarborough to schedule a public hearing to set construction inspection fee rate to include additional inspection activities as early as October 14, 2019. The motion carried.

President Bruno left the meeting at 11:26 a.m.

8. Committee Reports:

- a. Water Supply and Utilization ad hoc Committee
The Committee met to discuss a proposal from Valley Children's Hospital to recharge water. At this time, no agreement has been made. No recommendations are made at this time to the Board of Directors.
- b. Wastewater Treatment ad hoc Committee
The Committee toured a Cloacina plant and held a meeting to discuss the wastewater treatment facility expansion report assembled by Provost and Pritchard. No recommendations are made at this time to the Board of Directors.

9. District Engineer's Report:

August showed a total of 425 connections to the system, with 408 active connections billed through August. Water use is up slightly due to a need for additional irrigation of landscape in the warmer months. Peak daily flow at the wastewater treatment plant is roughly 54,000 gallons per day. The permit application to expand the Drinking Water permit to include Village B has been submitted. Soil samples were taken in the basins and result should return in the next week; basins will be cleaned.

10. Legal Counsel Report:

Counselor Layne gave a report on legislative bills currently in the legislature that may affect the District. SB 1 has been amended and most likely will be amended again. SB1 rolls back environmental regulations to the Obama administration regulations. The Governor's Water Resiliency Plan is now in a comment period.

11. General Manager's Report:

GM Berry explained that surface water deliveries 2019-2020 Water Year to date are roughly 6,900 AF.

Surface Water Costs 2019-2020 Water Year

Water Expense to date:	\$2,332,894
Block 3 (1,000 AF)	\$ 325,000
Potential Expense	\$2,657,894

MID Purchases to date:	\$1,382,227
Block 3 (1,000AF)	\$ 325,000
Potential MID Purchases	\$1,707,227

Director Partridge made a motion, seconded by Director Scarborough to draft an Ag Water Management Plan and the motion carried.

Director Partridge made a motion, seconded by Director Scarborough to complete the CEQA documentation needed to apply for Proposition 1 Round 2 funding for IRWM projects and the motion carried.

GM Berry reported that she conducted a site visit with representatives from the insurance carrier, JPIA and awaits the report from JPIA staff.

12. Community Facilities District:

There were no items to report.

13. Adjournment:

Director Scarborough made a motion to adjourn the meeting, seconded by Director Partridge, and passed unanimously. The meeting was adjourned at 11:58 a.m.



Julia D. Berry, District Secretary