



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
November 9, 2020**

1. Call to Order:

The board meeting for the Root Creek Water District was called to order at 11:02 a.m. via conference call by President Nick Bruno. Board members present were: Nick Bruno, Eric Bream, Dan Hoffman, Lynn Hoffman, and Amber Mendoza. Members absent: Jeff Coulthard and Toni Scarborough. Members of the public included Julia Berry, Lauren Layne, Brian Ehlers, Emory Wishon, Sydney Wishon, Shay Bakman, Al Solis and Brian Partridge.

2. Additions to the Agenda:

There were no additions to the agenda.

3. Public Comment:

There was no public comment.

4. Potential Conflicts of Interests:

There were no conflicts identified.

5. Consent Calendar:

A motion to approve item 5a. Minutes of the Special Board Meeting on September 21, 2020 was made by Director D. Hoffman, seconded by Director L. Hoffman, and the motion carried with Director Bream abstaining.

A motion to accept item 5b. Financial Statements August, September 2020 was made by Director D. Hoffman, seconded by Director Mendoza, and the motion carried.

6. Correspondence:

There was no correspondence.

7. Committee Reports

- a. Water Supply and Utilization Ad hoc Committee
The Committee continues to work with Counsel to draft correspondence to Madera Irrigation District regarding water supply contract and proposed amendments to the contract. Also has discussed water supply options for the next water year.
- b. Wastewater Working Group (WWG)
The 50,000 gallons per day MBR plant was delivered and installed on time by Cloacina and is currently operating and discharge from the plant is in line with the District's wastewater discharge permit parameters.
- c. Budget ad hoc Committee
The Committee has met twice to draft a budget for 2021.

8. Board Action Items

New Business

a. Construct a Casing Hammer Test Well

A motion was made by Director L. Hoffman and seconded by Director D. Hoffman to enter into contract with Johnson Drilling Company to construct a casing hammer test well in the amount of \$90,000. The motion carried.

b. Wastewater Treatment Facility

A motion was made by Director D. Hoffman and seconded by Director L. Hoffman to purchase and construct a 400,000 GPD MBR wastewater facility from Cloacina in the amount of \$5,166,440. The motion carried.

9. District Engineer's Report

The average daily flow at the wastewater plant in August was 80,000 gallons per day (gpd), peak flow daily is 114,000 gpd, down from the prior month. Total water supply for the month of October was slightly higher than September due to drier conditions. There are approximately 621 connections to the water system, and Stone Creek Elementary has started irrigation the ball and soccer fields. Water quality at municipal Well #2 remains favorable after the replacement of the pump and cleaning the perforations.

The District has spoken with the Regional Water Quality Board and will submit written correspondence regarding the construction of the 400,000 GPD wastewater plant facility.

10. Legal Counsel Report

Mrs. Layne reported she has been researching various issues for district and will report back to the board of directors as appropriate.

11. General Manager's Report

Riverstone Building Permits:

October 46

12. Adjournment

Director L. Hoffman made a motion to adjourn, seconded by Director D. Hoffman, and the motion carried unanimously. The meeting was adjourned at 11:42 a.m.



Julia D. Berry, District Secretary