



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
DANNY HOFFMAN
LYNN HOFFMAN
BRIAN PARTRIDGE
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
November 11, 2019**

1. Call to Order:

The board meeting for the Root Creek Water District was called to order at 11:25 a.m. at the Lodge at Riverstone by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Lynn Hoffman, Dan Hoffman, Amber Mendoza and Brian Partridge. Board members absent: Toni Scarborough. Members of the public included Julia Berry, Jesse Johnson, Mike Kaweah, Lauren Layne, Brian Ehlers and Al Solis.

2. Additions to the Agenda:

There were no additions made to the agenda.

3. Public Comment:

There was no public comment.

4. Potential Conflicts of Interests:

There were no conflicts identified.

5. Consent Calendar:

A motion was made to accept and approve items 5a, 5c, 5d by Director Mendoza, seconded by Director L. Hoffman, and the motion carried.

A motion was made by Director L. Hoffman and seconded by Director Coulthard to approve the minutes (Item 5b.), with a change to the title of the minutes from November 1, 2019 to indicate a "special" board meeting, and the motion carried with Directors Mendoza, Bruno and Partridge abstaining.

6. Correspondence:

There was no correspondence.

7. Board Action Items:

a. Bank Account

The item was tabled until the regularly scheduled December Board of Directors meeting.

8. Committee Reports

Wastewater Treatment – ad hoc Committee

The Committee has been investigating high ammonia levels in the system and will conduct outreach to encourage the use of low or ammonia- free cleaning products. The Committee continues to communicate with Ovivo to address system operations and to maximize capacity at the wastewater treatment facility.

9. District Engineer's Report

The permitting of portable generators is complete, and the District continues to engage the manufacturer of the battery for the generator to request replacement. There is an awareness that the generator may not kick on at the time of a power outage, however the system has capacity to address this type of an event.

The General Manager has completed the ordering of spare parts for the wastewater treatment facility, per action by the Board of Directors.

Water flow meters continue to be replaced and damaged meters are repaired as needed.

10. Legal Counsel Report

Counsel will draft a water shut off policy in accordance with SB 998 for adoption by the Board by April 1, 2020.

11. General Manager's Report

GM Berry reported the following Surface Water Deliveries by Year:

8,185.36 AF 2019

1,361.05 AF 2018

6,814.27 AF 2017

Land conversion of irrigated acres to residential is on average 600 acres per year = water reduction of approximately 1,200 AF/year

Director Partridge made a motion to set a public hearing on December 9, 2019 to adopt new fee schedule for 2020, seconded by Director L. Hoffman, and the motion carried.

The following rates, fees and assessments are eligible for adoption:

- Special Assessment (per acre)
- Agricultural Surface Water Fee
- Agricultural Groundwater Recharge Fee
- Municipal Storm Drain Rate
- Municipal Wastewater Rate
- Multi-family Wastewater Rate
- Municipal Water Rates
- Construction Inspection Fee

Director L. Hoffman made a motion, seconded by Director Coulthard, to forward to Madera County a letter of support for a Prop 68 grant application they will write to apply for funds for the purpose of conducting a domestic well inventory and construction of

additional monitoring wells for observing groundwater levels and water quality samples. The funds will be used in the County's GSA boundary. The motion carried.

12. Community Facilities District (CFD)

GM Berry reported that the annexation of Riverstone Gateway Village B has been annexed into the CFD boundary and recorded at Madera County.

13. Adjournment:

A motion to adjourn was made by Director L. Hoffman and seconded by Director Partridge, and the motion carried. The meeting was adjourned at 12:20 p.m.



Julia D. Berry, District Secretary