



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Special Meeting of the Board of Directors
Root Creek Water District
held on
November 15, 2021**

1. Call to Order

The board meeting for the Root Creek Water District was called to order at 11:04 a.m. by Vice President Jeffrey D. Coulthard. Board members present were Nick Bruno, Eric Bream, Jeff Coulthard, Dan Hoffman, Lynn Hoffman. Members absent: Amber Mendoza. Members of the public included Julia Berry, Lauren Layne, Gabriel Delgado, Brian Ehlers, Sydney Wishon, Emory Wishon, Angela Perez, Al Solis and Brice Jones.

2. Additions to the Agenda

Item 10B from the budget will be tabled for the next meeting on December 13, 2021.

3. AB 361 Resolution

There was a motion by Director L. Hoffman and a seconded by Director Bream to approve the AB 361 Resolution. The motion carried to adopt the resolution.

4. Public Comment

There was no public comment.

5. Potential Conflicts of Interests

There were no conflicts identified.

6. Consent Calendar

A motion was made by Director Bream, seconded by Director L. Hoffman to approve the minutes of the regular board meeting on October 11, 2021, and the Financial Statements for September 2021. The motion carried.

7. Correspondence

The district received no correspondence.

8. Public Hearing

The Public Hearing was opened at 11:09 a.m. to review and adopt updated fees for special assessments (per acre), Ag Surface Water Fees, Ag Groundwater Recharge, Municipal Storm Drain rates, Municipal Wastewater rates, Municipal Water rates. Also,

to consider Municipal and Commercial Connection Fees, and Inspection Fee rates. There was no public comment.

11:12am Public Hearing closed.

9. Resolutions to adopt fees discussed in the Public Hearing

A motion was made by Director L. Hoffman, seconded by Director D. Hoffman to adopt the new fees effective January 1, 2022. The motion carried to adopt all resolutions in Public Hearing.

10. Board Action Items

a. Appointment to Fill Board Vacancy

The Governance Committee made a recommendation to fill board vacancy. A motion was made by Lynn Hoffman and seconded by Dan Hoffman to appoint Brice Jones as director to fill the vacancy on the board of directors.

b. District 2022 Budget

The district budget for 2022 will be tabled until the next regular meeting on December 13, 2021.

c. Contract for Services

A motion was made by Director L. Hoffman and seconded by Nick Bruno for the District to enter an agreement with iCAD as a service provider for the facilities in the district.

d. General Management Services Contract

A motion was made by Director L. Hoffman and seconded by President Nick Bruno to approve and renew a contract with Julia Berry Consulting Inc.

e. Purchase and Sale Agreement

Director L. Hoffman made a motion and seconded by Director Bream for the district to purchase Well #276 from Groveland. Director. The motion carried with President Nick Bruno abstaining.

f. District Standards and Specifications

President Nick Bruno makes a motion to adopt the revisions of district standard specifications for D-7 storm inlet and D-5 48 and 60 type b storm manhole. Director L. Hoffman seconds the motion and the motion carries.

11. District Engineer's Report

District Engineer Brian Ehlers reported that recent water use shows a decline at about 15 million gallons use for the cooler weather in comparison to the 24 million gallons of water used in the summer. The District Engineer also mentioned the operation of Well #5 is scheduled to come online near the middle of December. Well #4 equipment can be used to construct Well #5 with pump & motor sent to storage for future projects. Other mentions included that it is anticipated that there may be over 1,000 connections to the

system by the end of the year, and the wastewater plant flows are peaking at over 160,000 gallons per day. Average daily flows are 115,000-116,000 gallons per day. The new plant is currently scheduled to ship on December 6, 2021.

12. Legal Counsel Report

There was no legal report given.

13. General Manager's Report

Riverstone Building Permits:
25 permits

GM Berry mentioned that the district will now charge inspection, meter, landscape, sewer plugs up front since these funds are needed in advance to pay the sub-contractors in the field. GM Berry also informed the board about the Iron Sequestration letter which will sent to customers to inquire as to whether customers want to pay for the continued treatment of color water. GM Berry also briefed the board on budgetary items. She mentioned that it is recognized that a portion of costs incurred for Legal, Engineering, and Management services are eligible to be funded by connection fee dollars as they relate to work performed to construct and acquire facilities. Berry also reported that the rented Cloacina wastewater unit is currently processing 65,000 gallons per day of wastewater flows through one ceramic-type membrane, which is 15,000 gallons more than what the plant is rated to process. The new plant will include the ceramic-type membranes, which bode very well for the production ability of the incoming plant.

14. Adjournment

Director L. Hoffman made a motion to adjourn, seconded by Director D. Hoffman, and the motion carried unanimously. The meeting was adjourned at 12:01pm.



Julia D. Berry, District Secretary