



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
BRICE JONES

JULIA D. STORNETTA, GENERAL MANAGER
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Special Meeting of the Board of Directors
Root Creek Water District
held on
January 24, 2022**

1. Call to Order

The board meeting for the Root Creek Water District was called to order at 11:05 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Amber Mendoza, Eric Bream, Dan Hoffman, Lynn Hoffman. Members absent: Brice Jones. Members of the public included Julia Berry, Gabriel Delgado, Emory Wishon, Sydney Wishon, Al Solis, and Angela Perez.

2. Additions to the Agenda

There were no additions to the agenda.

3. AB 361 Resolution

There was a motion by Director L. Hoffman, seconded by Director Mendoza and the motion carried to approve the AB 361 Resolution, with a change of the date on section 5 of the resolution to February 22, 2022.

4. Public Comment

The district received no public comment.

5. Potential Conflicts of interest

There were no conflicts identified.

6. Consent Calendar

A motion was made by Director D. Hoffman, seconded by Director Coulthard and the motion was carried to approve the minutes of both the regular board meeting on December 13, 2021, and the special board meeting on December 29, 2021, in addition to acceptance of the financial statements for the month of November 2021.

7. Correspondence

The district received no correspondence.

8. BOARD ACTION ITEMS

Old business

a. District 2022 Budget

A motion was made by Director L. Hoffman, seconded by Director Bream to adopt a budget for the 2022 Fiscal Year. The motion carried.

9. New Business

a. Well #5 Change Orders

A motion was made by Director Mendoza, seconded by Director Coulthard to approve the change order items for Provost and Pritchard's services performed on Well #5, including iCAD programming services (\$21,000) and Lyles Diversified for cleaning and repairing the well (\$11,000). The motion carried.

b. Wastewater Treatment Facility Equipment

A motion was made by Director L. Hoffman and seconded by Director D. Hoffman to authorize the purchasing and installation of the DRYPAC equipment for the wastewater treatment facility. The purpose will be to help the wastewater facility lower the water levels in the sludge and to be more efficient in hauling less sludge to waste.. The motion carried.

c. Contract for Accounting Services

Director Mendoza made a motion to approve the contract for Accounting Services with Michael Cuttone, C.P.A. in the amount of \$7,240.00/month for the next six months. The motion was seconded by Director L. Hoffman and the motion carried.

10. District Engineer's Report

Wastewater peak flow was 166,000 gallons per day in the month of December, with an average daily flow of approximately 143,000 gpd. There are about 1,000 municipal connections. The large Cloacina plant is expected to be operational by February 1, 2022. Once the large plant is operational the leased Cloacina plant and the Ovivo plant will go offline. Well #4 is offline and Well #5 will be online sometime mid-February.

11. Legal Counsel Report

Meetings can be held over teleconference and are valid until March 31, 2022, which is also subject to change depending on the severity of the pandemic at that time.

12. General Manager's Report

Riverstone Building Permits

December 21

GM Berry reported that she notified builders about the new connection fee rates along with the supporting documents specialize to each builder on a parcel-by-parcel breakdown. GM Berry has also been tracking and implementing the collection of connection fees and addressing field issues.

GM Berry mentioned using the stand-by fees from wonderful to order 3,500 acres of water, which is approximately around 700 acres of water per month over the course of 5 months. Berry was given direction by the board to negotiate a water order for the 2022-2023 Water Year.

The Consolidated Land Company Annexation application has been submitted. A revised Municipal Services Agreement and application will need to be reviewed and approved by LAFCo in order to allow the property to enter into Root Creek Water District's line. If

annexed into the district, the landowner would bring water and pay their share of municipal expenses.

Berry reported that a letter was sent to municipal customer regarding iron sequestration, and a second sequestration letter is under review by the Regional Water Quality Board, which concludes the pilot program.

13. **Adjournment**

Director L. Hoffman made a motion to adjourn, seconded by Director Coulthard, and the motion carried unanimously. The meeting was adjourned at 11:39 a.m.



Julia D. Stornetta, District Secretary