



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
April 12, 2021**

1. Call to Order

The board meeting for the Root Creek Water District was called to order at 11:02 a.m. via conference call by President Nick Bruno. Board members present were: Nick Bruno, Jeff Coulthard, Eric Bream, Dan Hoffman, Lynn Hoffman, Amber Mendoza and Toni Scarborough. Members of the public included Julia Berry, Lauren Layne and Gabriel Delgado, Brian Ehlers, Emory Wishon, Sydney Wishon, Lyn Gruber, Shay Bakman and Sarah Muniz.

2. Additions to the Agenda

There were no additions to the agenda.

3. Public Comment

Lauren Layne commented that a public hearing was scheduled to adopt a CEQA document, but has been rescheduled for May 10, 2021 at 11:00 A.M.

4. Potential Conflicts of Interests

There were no conflicts identified.

5. Consent Calendar

A motion was made by Director Coulthard, seconded by Director L. Hoffman and the motion carried to approve the minutes of the regular board meeting on March 8, 2021 and to accept the financial statements for the month of February 2021. With a change to 8b. to reflect a second by Director D. Hoffman, and to revise "Lennard" to Lennar.

6. Correspondence:

The District received no correspondence.

7. Committee Reports

The Board gave general direction to deny the proposed amendment to the Easement and Annexation Agreement between RCWD, MID and Consolidated Land company.

8. BOARD ACTION ITEMS

a. **Ratify 250 HP Motor Specification**

A motion was made by Director L. Hoffman, seconded by Director Coulthard to make the finding that a 250 HP Motor identical to well #2 is required for use at the water storage facility, spare parts for existing pump, and ratify the purchase of same.

b. **Contract for Public Finance Services**

A motion was made by Director Mendoza, seconded by Director Lynn Hoffman to enter into agreement for services with Lechowicz & Tseng for public finance in the amount of \$73,030.

c. **Contract for Services Related to Storm Drain Basins**

A motion was made by Director Scarborough, seconded by D. Hoffman to enter into an agreement for services with Provost & Pritchard for services related to storm drain basin improvements in the amount of \$19,000.

d. **Policy Related to Sewer Connection Fees**

A motion was made by Director L. Hoffman, seconded by Director Scarborough to adopt a policy related to non-collection of sewer connection fees in recognition of expenses related to construction costs.

e. **Wastewater and Storm Drain Facility Agreement**

A motion was made by L. Hoffman, seconded by Director Scarborough to authorize the Board President to sign an agreement with Wilson Homes, Inc. related to wastewater and storm drain facilities.

f. **District Standards and Specifications**

A motion was made by L. Hoffman, seconded by D. Hoffman to update District Standard Specifications for the following Public Works Improvements: sewer sand pipe bedding and backfill, water sand pipe bedding and backfill, sewer sand pipe bedding and backfill, and 48", 60", 72" sewer manhole.

9. **District Engineer's Report**

Wastewater peak flow was 109,000 gallons per day in the month of March, with average daily flows approximately 94,000 gpd. There are 700 municipal connections and an approximate total of 800 connections in the system. The agricultural system has been inspected and prepared for water deliveries.

10. **Legal Counsel Report**

Director L. Hoffman made a motion to oppose AB 377, seconded by Director Coulthard. The motion carried. AB 377 makes all waters swimmable, drinkable, and fishable by 2050. Layne is also working on a memo regarding prevailing wage and completing the facilities acquisition agreement.

11. General Manager's Report

Riverstone Building Permits:

March 36

GM Berry met with Wilson Homes to discuss timing of destruction of Well 4 following the conversion of Well 276 from agricultural use to municipal use. Provost and Pritchard is managing the bidding and construction management for the project. Berry has been in communication with PGE to expedite the grounding of an existing electrical panel at the Well 276 site.

Connection Fee balances are as follows:

Water \$725,000

Sewer \$1,013,000

Storm Drain \$234, 000

A meeting was called with Lennar Homes to discuss timing of construction and fees associated with the remainder of the parcels in Riverstone Development Village B with their engineering firm, QK.

Residents who have been experiencing colored water have been provided with a FAQ sheet regarding the issue and solutions. An iron sequestering program has been approved by the regional Water Quality Board and equipment to implement the program has been ordered. Additionally, a decrease in Chlorine injection has been approved. RTD has been meeting personally with residents to understand the issue and educate regarding causes of colored water.

The 2018 audit is near completion and under Review by Bryant Jolley, C.P.A

12. ROOT CREEK WATER DISTRICT ACTING AS THE BOARD OF DIRECTORS FOR THE COMMUNITY FACILITIES DISTRICT (CFD) NO. 2016-1

a. Resolution Authorizing Annual CFD Levy

A motion was made by Director Scarborough, seconded by Director D. Hoffman to adopt the Resolution of the Board of Directors of the Root Creek Water District Acting as the Legislative Body of the Community Facilities District NO. 2016-1 authorizing the Annual Levy of Special Taxes for Fiscal Year 2021-2022 for Improvement Area #1.

A motion was made by Director D. Hoffman, seconded by Director Coulthard to adopt the Resolution of the Board of Directors of the Root Creek Water District Acting as the Legislative Body of the Community Facilities District NO. 2016-1 authorizing the Annual Levy of Special Taxes for Fiscal Year 2021-2022 for Improvement Area #2.

14. Adjournment

Director D. Hoffman made a motion to adjourn, seconded by Director L. Hoffman, and the motion carried unanimously. The meeting was adjourned at 11:58 a.m.

A handwritten signature in blue ink that reads "Julia D. Berry". The signature is written in a cursive, flowing style.

Julia D. Berry, District Secretary