



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
DANNY HOFFMAN
LYNN HOFFMAN
BRIAN PARTRIDGE
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
March 9, 2020**

1. Call to Order:

The board meeting for the Root Creek Water District was called to order at 11:06 a.m. at the Lodge at Riverstone by President Nick Bruno. Board members present were Nick Bruno, Amber Mendoza, Brian Partridge and Dan Hoffman. Director Lynn Hoffman arrived at 11:11 a.m. Members absent: Jeff Coulthard and Toni Scarborough. Members of the public included Lauren Layne, Brian Ehlers, Al Solis and Jessica Johnson.

2. Additions to the Agenda:

There were no additions made to the agenda. However, President Bruno noted that the elementary school identified in 7a and 9c is now named Stone Creek Elementary School (not Riverstone).

3. Public Comment:

There was no public comment.

4. Potential Conflicts of Interests:

There were no conflicts identified.

5. Consent Calendar:

A motion was made to accept and approve items 5a, 5b, and 5c by Director Partridge and seconded by Director Dan Hoffman. The motion carried unanimously.

6. Correspondence:

There was no correspondence.

PUBLIC HEARING

President Nick Bruno opened the public hearing at 11:08 a.m. Mr. Ehlers explained the need for the connection for Stone Creek Elementary School and how they arrived at the calculations for schools fees, using information received from the school. Mr. Ehlers also discussed the calculations for the non-residential connection fees.

Director Lynn Hoffman arrived at 11:11 a.m.

There was no public comment. President Bruno closed the public hearing at 11:15 a.m.

7. Stone Creek Elementary School Connection Fee Adoption

A motion was made Director Partridge and seconded by Director D. Hoffman to impose the Stone Creek Elementary School Connection Fee as identified in the attached fee schedule. The motion carried unanimously.

8. Non-Residential Connection Fees

A motion was made by Director Partridge and seconded by Director D. Hoffman to set the non-residential water and sewer connection fees as identified in the attached fee schedule. The motion carried unanimously.

9. NEW BUSINESS

a. Updates to District Standards.

The District's Engineer explained the need for a change in the District's standards and specifications. Director Partridge made a motion to adopt an updated set of standards for 1-inch and 2-inch automatic air release and vacuum valves as identified in the staff report. Director L. Hoffman seconded the motion. The motion passed unanimously.

b. District Shut Off Policy

Legal Counsel explained the need to comply with Senate Bill 998 and revise the District's Utility Service Policy Manual to reflect the new rules on shutting off service for non-payment. Director Partridge made a motion to approve the policy and Director L. Hoffman seconded it. The motion passed unanimously. Legal counsel reminded the Board that this policy needed to be posted on the District's website by April 1, 2020.

c. Stone Creek Elementary School Manhole Exemption

The District Engineer explained that the District did not currently have a policy in place to meter manhole. As such, and after working with the school, he was requesting that the District take action to rescind Provost & Pritchard's requirement for the Stone Creek Elementary School to meter the manhole. Director Partridge made a motion to allow for this exemption and not require metering of the manhole. Director L. Hoffman seconded the motion and it passed unanimously.

10. COMMITTEE REPORTS

a. Wastewater Treatment – Ad Hoc Committee

President Bruno reported that there were still come issues with the treatment facilities, but they are getting better. Riverstone has an RFP out and bids are due March 19. There will be an addendum to the RFP to extend the time for bids by 7 days. Bakman cleaned the membranes and found silt and sludge at the bottom of the membranes that was impairing filtration. Mr. Ehlers is also regularly updating the Central Valley Regional Water Quality Control Board on the status of the situation and has a telephone call scheduled this week.

Director Mendoza asked about the status of the equipment the Board approved with a do not exceed amount last month. Director Partridge indicated that Ms. Berry had those numbers, but that they were well-below the authorized amount.

b. Water Supply and Utilization – Ad Hoc Committee

President Bruno reported that it is a dry year. The District is looking at a potential new well site and then would abandon Well #4. He noted that the municipal water has been clean and customer reports are much better.

11. District Engineer's Report

Mr. Ehlers explained the February 2020 Operational Report that was included in the Board packet. There are no system pressure issues. Mr. Ehlers noted that they are trying not to use Well #4 because of sand. Finally, just as an awareness, the District is filling the agricultural system to check it and test it to ensure there are no leaks.

12. Legal Counsel Report

Mrs. Layne reported on three pieces of legislation that could impact the District:

AB 2052 – amending SGMA to include managed wetlands

AB 2093 – an amendment to the Public Records Act to require public agencies to keep all emails.

SB 931 – legislation that would require public agencies to email board meeting packets to all those that request it, regardless of size.

13. General Manager's Report

As Ms. Berry was absent, there was no report.

11. Adjournment

- a. Director L. Hoffman made a motion to adjourn, seconded by Director D. Hoffman, and the motion carried unanimously. The meeting was adjourned at 11:41 a.m.



Julia D. Berry, District Secretary