



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
DANNY HOFFMAN
LYNN HOFFMAN
BRIAN PARTRIDGE
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
April 13, 2020**

1. Call to Order:

The board meeting for the Root Creek Water District was called to order via conference call at 11:00 a.m. at the Lodge at Riverstone by President Nick Bruno. Board members present were Nick Bruno, Amber Mendoza (joined at 11:04 a.m.), Brian Partridge, Dan Hoffman. Director Lynn Hoffman, Jeff Coulthard and Toni Scarborough. Members of the public included Lauren Layne, Brian Ehlers, Al Solis and Julia Berry.

2. Additions to the Agenda:

General Manager Berry noted that Item 7biii. should read "RT Diversified to construct improvements sand install the equipment purchased by bid *not to exceed* \$70,000.00.

3. Public Comment:

There was no public comment.

4. Potential Conflicts of Interests:

There were no conflicts identified.

5. Consent Calendar:

A motion was made to accept and approve items 5a by Director Partridge and seconded by Director L. Hoffman. The motion carried with Directors Scarborough and Coulthard abstaining.

6. Correspondence:

There was no correspondence.

7. BOARD ACTION ITEMS

a. Spending Authority Increase

A motion was made Director Mendoza and seconded by Director Scarborough to increase the spending limit for the General Manager for items already included in the budget to \$50,000.00 and to send to the President and Treasurer for review, due to COVID-19 restrictions. The motion carried unanimously.

b. Chlorination System Improvement

A motion was made by Director Partridge and seconded by Director Coulthard to approve the scope of work and increase the budget, and approve items 7b.i-iii . The motion carried unanimously.

8. District Engineer's Report

Mr. Ehlers explained that the daily wastewater flows are up due to the COVID-19 pandemic, at 80,000 gallons peak flows per day. Oxygen supply at the treatment plant continues to be a challenge and may result in noncompliance with the waste discharge requirements, operators are working on solving the problem with Ovivio.

12. Legal Counsel Report

Mrs. Layne reported that a mediation in the Madera Subbasin has been scheduled for June 2020. The Governor has issued several executive orders that affect the operations of the district in regard to the Brown Act, Form 700s, and CEQA timelines.

13. General Manager's Report

As Ms. Berry reported that Spring Water Levels were taken and are being analyzed to determine overall trends in levels. The actual amount spent on spare parts for the wastewater treatment plant was \$33,256.49, the total amount authorized by the board of directors was not to exceed \$45,000.00.

11. Adjournment

- a. Director Scarborough made a motion to adjourn, seconded by Director D. Hoffman, and the motion carried unanimously. The meeting was adjourned at 11:27 a.m.



Julia D. Berry, District Secretary