



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
DANNY HOFFMAN
LYNN HOFFMAN
BRIAN PARTRIDGE
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
June 8, 2020**

1. Call to Order:

The board meeting for the Root Creek Water District was called to order via conference call at 11:03 a.m. via conference call by President Nick Bruno. Board members present were Nick Bruno, Jeff Coulthard, Dan Hoffman, Lynn Hoffman, Amber Mendoza, Brian Partridge and Toni Scarborough. Members absent: none. Members of the public included Julia Berry, Lauren Layne, Brian Ehlers, Al Solis, Emory Wishon, Sidney Wishon, and Lyn Gruber of Koppel and Gruber Finance.

2. Additions to the Agenda:

General Manager Berry noted that Item 7a. needed to be corrected to read: "Root Creek Parkway Conservation Project."

3. Public Comment:

There was no public comment.

4. Potential Conflicts of Interests:

There were no conflicts identified.

5. Consent Calendar:

A motion was made to accept and approve items 5a. and 5b. by Director Partridge and seconded by Director Scarborough. The motion carried.

6. Correspondence:

There was no correspondence.

7. BOARD ACTION ITEMS

a. Resolution Entering into Funding Agreement

A motion was made Director Coulthard and seconded by Director Hoffman to enter into a funding agreement with the State Board of Water Resources and authorizing and designating a representative for the Root Creek Parkway Conservation Project. The motion carried unanimously.

b. **Resolution Authorizing Annual CFD Levy**

A motion was made by Director Scarborough and seconded by Director L. Hoffman to authorize the President to sign a resolution on behalf of the District acting as the Legislative Body of the Community Facilities District No. 2016-1 and authorizing the Annual Levy of Special Taxes for Fiscal Year 2020-2021. The motion carried.

The total annual levy for FY 2020-2021 is \$331,824.40, generated from a total of 698 single family units.

c. **Budget Adjustment**

A motion was made by Director Partridge, seconded by Director Coulthard to increase the budget item *620.08 Master Planning* from \$10,000.00 to \$40,000.00 annually. The motion carried.

d. **Accounting Services Contract**

A motion was made by Director Scarborough, seconded by Director L. Hoffman to increase budget item *620.01 Accounting* from \$52,480.00 to \$63,140.00 annually.

e. **Root Creek Board of Directors Resignation**

A motion was made by Director L. Hoffman, seconded by Director Scarborough to accept the resignation of RCWD Board member Brian Partridge, and to direct the General Manager to properly post the Notice of Vacancy. The motion carried.

8. **District Engineer's Report**

Mr. Ehlers explained that the Root Creek System currently has approximately 500 municipal connections, which is equivalent to roughly 1,500 individuals living in the Riverstone Development. Colored water complaints have decreased, and the District is making extra effort to flush the system regularly to address the issue. Color may be improved due to a better age of the water, as more water is running through the system and less time is spent idle, which can give the opportunity for chlorine to react with naturally present constituents in the water that produce color in the water.

The average daily flow at the wastewater is down slightly from numbers seen in April 2020, each plant is running ~ 40,000 gallons per day. Oxygen supply at the treatment plant continues to be a challenge and may result in noncompliance with the waste discharge requirements, operators are working on solving the problem with Ovivo. Ovivo is formulating a plan that may include modification of the plant that increases oxygen supply to the plant occurring late Summer 2020.

12. **Legal Counsel Report**

Mrs. Layne reported many bills died in Sacramento by being held on the Suspense file. Most of the active bills address the COVID-19 pandemic.

13. **General Manager's Report**

GM Berry reported that May building permits had not yet been disclosed by the County, and will be reported at the next Board meeting

The General Manager, with approval by the Treasurer, authorized the purchase of a Wastewater Treatment Plant Composite Sampler: \$14,051.80. The item was budgeted in account 900.01.3 *Capital Expenditures – Equipment (sewer fund)*, which has a total budget of \$40,000.00 with no expenditures at this time. This will allow placement of a composite sampler at the effluent side of each wastewater plant while allowing the existing one to be used as an influent composite sampler.

GM Berry has started the process of conducting Real Property Appraisals for facilities currently leased by the District and has contacted the following appraisers:

1. Kelly Stevens, Real Property Analysts
2. Rick Smith
3. Gregg Palmer
4. Greg Addington, Fresno Madera Farm Credit

11. Adjournment

- a. Director Scarborough made a motion to adjourn, seconded by Director D. Hoffman, and the motion carried unanimously. The meeting was adjourned at 11:38 a.m.



Julia D. Berry, District Secretary