



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
DANNY HOFFMAN
LYNN HOFFMAN
BRIAN PARTRIDGE
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
August 12, 2019**

1. Call to Order:

The board meeting for the Root Creek Water District was called to order at 11:07 a.m. at the Lodge at Riverstone by President Nick Bruno. Board members present were: Nick Bruno, Jeff Coulthard, Lynn Hoffman, Dan Hoffman, Toni Scarborough, Amber Mendoza. Director Brian Partridge was absent. Members of the public included: Lauren Layne of Baker Manock and Jensen, Julia Berry, Brian Ehlers, Tim Jones, and Al Solis.

2. Additions to the Agenda:

There were no additions made to the agenda.

3. Public Comment:

There was no public comment.

4. Potential Conflicts of Interests:

There were no conflicts identified.

5. Minutes:

Director Coulthard made a motion to approve the minutes from the July 8, 2019 board meeting, accept the financial report from July 2019, approve payment of warrants and ratify warrants paid since the prior meeting. The motion was seconded by Director Scarborough and the motion carried.

6. Correspondence:

There was no correspondence.

7. Board Action Items:

OLD BUSINESS

a. Standard Specifications for Public Works Improvements

Director Scarborough made a motion to adopt updated District Standard Specifications for Public Works improvements with an acceptance date of August 12, 2019, seconded by Director Danny Hoffman, and the motion carried.

b. Administrative Services

c. Budget Adjustments

Director Scarborough made a motion to table Items 7a. and 7c., seconded by Director L. Hoffman, and the motion carried.

President Bruno appointed an ad hoc Committee to address Items 7a., 7c. and to draft a FY 2020 Budget. Committee members include Julia Berry, Brian Ehlers and Nick Bruno.

NEW BUSINESS

d. Resolution: Adoption of Updated Madera IRWM Plan

Director Coulthard made a motion to adopt a resolution to adopt the updated Madera Integrated Regional Water Management Plan, seconded by Director Scarborough, and the motion carried.

e. Date of Regularly Scheduled Board of Directors Meetings

It was decided by general consensus that the board meetings will remain scheduled on the second Monday of the month. Financial reports will include the check statements from the prior month, and complete financial statements 2 months prior. For example financial reporting for the month of September will include a check statement for the month of August and complete financials for the month of July.

8. Committee Reports:

a. Water Supply and Utilization ad hoc Committee

A meeting of the Committee was scheduled for August 19, 2019 at 2:30PM to discuss a proposal from Valley Children's Hospital.

b. Wastewater Treatment ad hoc Committee

It was reported that a meeting of the Committee is scheduled for August 29, 2019.

9. District Engineer's Report:

July was the highest water demand thus far in 2019, which is anticipated. The State Water Resources Control Board has given the go ahead to apply to expand the drinking water permit to include MU-1, MU-2, and Wathen properties in the Riverstone development. The expansion will allow for an additional 244 additional connections to the system without expanding the existing permit. This will be in addition to the existing 858 permitted connections. A memo regarding Road 40 Sewer Evaluation was distributed to the Board, and it was decided that President Bruno and Engineer Ehlers would meet to discuss a cost estimate and next steps.

10. Legal Counsel Report:

Counselor Layne gave a report on legislative bills currently in the legislature that may affect the District. She reported that there will be no water tax, but there will be funds sourced from the Greenhouse Gas Fund. SB 200 was signed by the Governor in Sanger, which includes money for disadvantaged communities. SB 1 (Atkins) is on the Governor's desk. The bill will empower state agencies to adopt rules and regulations that

they determine are more stringent than federal rules and regulations adopted after Jan. 19, 2017.

11. General Manager's Report:

GM Berry provided handouts and explained some of the features of the newly constructed GIS interface for RCWD operations, for both the municipal and agriculture systems. She explained that the system could do additional tracking at a parcel level, however inputting the data would require a great deal of time to keep the data relevant. Berry will meet with representatives from the insurance carrier, JPIA, to inspect the facilities on August 29th, accompanied by Shay Bakman of RT Diversified. Surface Water fees are being invoiced monthly, and this income is being used for purchase of additional surface water in the 2019-2020 Water Year. The Board gave authorization to Berry to move forward with Counsel in drafting a policy to address infrastructure constructed by builders in Riverstone and a reduction in connection fees reflective of the cost of the improvements. These facilities will be dedicated to the District and will become an asset to the District upon completion.

12. Community Facilities District:

There was no activity to report.

13. Adjournment:

Director Scarborough made a motion to adjourn the meeting, seconded by Director Lynn Hoffman, and passed unanimously. The meeting was adjourned at 12:45 PM.



Julia D. Berry, District Secretary