



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
AMBER MENDOZA, TREASURER
ERIC BREAM
DANNY HOFFMAN
LYNN HOFFMAN
TONI SCARBOROUGH

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
LAUREN D. LAYNE, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
December 14, 2020**

1. Call to Order

The board meeting for the Root Creek Water District was called to order at 11:02 a.m. via conference call by President Nick Bruno. Board members present were: Nick Bruno, Jeff Coulthard, Eric Bream, Dan Hoffman, Lynn Hoffman, Toni Scarborough and Amber Mendoza. Members absent Members of the public included Julia Berry, Lauren Layne, Brian Ehlers, Emory Wishon, Sydney Wishon, Shay Bakman, Al Solis, Brandon Stipe, Adam Bauer of Fieldman & Rolapp and Associates and Lyn Gruber of Kopel and Gruber Financial Consultants.

2. Additions to the Agenda

3. Public Comment

There was no public comment.

4. Potential Conflicts of Interests

Directors Bruno and Mendoza have a conflict on *Item 9a. Ninth Amendment to the Infrastructure Lease*.

5. Consent Calendar

A motion to approve item 5a.-5d. Consent Calendar was made by Director D. Hoffman, seconded by Director L. Hoffman, and the motion carried with Director Coulthard abstaining.

6. Correspondence:

There was no correspondence.

7. PUBLIC HEARING

The Public Hearing was called to order at 11:07 by President Bruno for public comment. There was no public comment. The public hearing was noticed according to the statute, 30 days prior to the hearing. The Public Hearing was closed at 11:08.

8. Resolutions to adopt fees discussed at the Public Hearing

Director L. Hoffman made a motion to adopt the 2021 rates, fees, and assessments, seconded by Director Coulthard. The motion carried.

9. BOARD ACTION ITEMS

New Business

a. Ninth Amendment to the Infrastructure Lease

The item was moved to the end of agenda, to facilitate Directors Bruno and Mendoza recusing themselves by leaving the conference call.

b. Well #4 License Agreement

No action was taken.

c. Resolution Regarding the Use of Restricted Reserves

Director Mendoza made a motion, seconded by Director L. Hoffman to adopt a resolution regarding the use of restricted reserves. The motion carried.

d. 400,000 GPD WWTF Equipment Purchase

Director Coulthard made a motion, seconded by Director L. Hoffman to expend a total of \$197,852 to upgrade the 400,000 gpd wastewater treatment facility including additions (\$71,800) that allow for the plant to be expanded to 500,000 gpd in the future, and \$126,052 for a Drypac unit.

e. Contract for Engineering Services

Director D. Hoffman made a motion to enter into an agreement for services with Provost and Pritchard to design and manage bidding and construction for the 400,000 gpd WWTF in the amount of \$485,000.

f. General Management Services

Director L. Hoffman made a motion to renew general management services and amend the contract to include additional administrative support services, seconded by Director Coulthard. The motion carried.

10. District Engineer's Report

Water use is mostly by residential customers and landscape supply is down this time of year. There are approximately 660 homes constructed and 625 connections to the water system, which equates to roughly 2,000 municipal water users. Water is primarily supplied from Well #1 and Well #2. Groundwater levels are nearly the same as they were in December of 2019 in the middle to Southern portion of the District, with an approximate 15-foot decrease in levels in the Northern portion of the District. The average daily flow and peak flows at the wastewater plant were not reported at the December meeting.

The District has spoken with the Regional Water Quality Board and has drafted correspondence, currently under review by the General Manager, regarding the construction of the 400,000 GPD wastewater plant facility.

11. Legal Counsel Report

Mrs. Layne reported that the California Special District's Association has introduced legislation to amend the Brown Act to allow for continued use of Zoom and conference calls for public meetings.

12. General Manager's Report

Riverstone Building Permits:

October 11

GM Berry reported that the Water Utilization and Supply ad hoc Committee will discuss 2021 water supply and the Wonderful annual option payment, and report back to the board in January.

13. ROOT CREEK WATER DISTRICT ACTING AS THE BOARD OF DIRECTORS FOR THE COMMUNITY FACILITIES DISTRICT (CFD) NO. 2016-1

- a. Director Hoffman made a motion, seconded by Director Mendoza to receive and file the CFD Local Special Tax and Bond Accountability Report for the FY Ended June 30, 2020. The motion carried.
- b. Director D. Hoffman made a motion, seconded by Director L. Hoffman to adopt a resolution of Intention to Issue Tax Exempt Bonds. The motion carried.
- c. Director Mendoza made a motion, seconded by L. Hoffman to enter into an agreement with agreement with Fieldman, Rolapp and Associates, Inc. to provide independent municipal advisory services in connection with Root Creek Water District Community Facilities District No. 2016-1, Improvement Area Nos. 1 & 2, 2021 Special Tax Bonds. The motion carried.
- d. Director L. Hoffman made a motion, seconded by Director Mendoza to enter into an agreement with Stifel, Nicolaus & Company to provide underwriting services relating to potential securities transaction used in connection with Root Creek Water District Community Facilities District No. 2016-1, Improvement Area Nos. 1 & 2, 2021 Special Tax Bonds. The motion carried.
- e. Director L. Hoffman made a motion, seconded by Director Coulthard to enter into an agreement for appraisal services to be used in connection with Root Creek Water District Community Facilities District No. 2016-1, Improvement Area Nos. 1 & 2, 2021 Special Tax Bonds. The motion carried.

9a. **Ninth Amendment to the Infrastructure Lease**

Directors Bruno and Mendoza recused themselves by leaving the conference call. Director D. Hoffman made a motion in favor of the amendment to the infrastructure lease with Riverstone, extending the termination date to December 31, 2021, seconded by L. Hoffman. The motion carried.

14. **Adjournment**

Director D. Hoffman made a motion to adjourn, seconded by Director L. Hoffman, and the motion carried unanimously. The meeting was adjourned at 12:05 p.m.



Julia D. Berry, District Secretary