



MANAGING RESOURCES FOR A BETTER FUTURE

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ERIC BREAM
MATT CERNIGLIA
MIKE DELAGUERRA
HENK GRIFFIN

JULIA D. BERRY, GENERAL MANAGER/SECRETARY
MIKE CUTTONE, ASSISTANT TREASURER
STEVE SPENCER, DISTRICT ENGINEER
FRANK SPLENDORIO, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
Monday, May 12, 2025**

1. Call To Order

The meeting for the Root Creek Water District (RCWD) was called to order at 11 AM by President Bruno. The board members present were Nick Bruno, Shannon Simonian, Mike DelaGuerra, Matt Cerniglia, Eric Bream, Jeffery Coulthard, and Henk Griffin. Members of the public included Julia Berry, Frank Splendorio, Steve Pickens, Steve Spencer, Brandon Stipe, Brandon Herreman, Tommy Lozano, and representatives from Clark Bros Inc.

2. Public Comment

The District received no public comment.

3. Convene Into Closed Session

No closed session.

4. Report From Closed Session

There was no closed session. No reportable items.

5. Potential Conflict(s) Of Interest

There were no potential conflicts of interest.

6. Consent Calendar

A motion was made by Director DelaGuerra, seconded by Director Coulthard to approve the April 14, 2025, minutes and to accept the March 2025 financial report. The motion carried.

There were no installment payment plans to review.

7. Correspondence

8. Board Action Items

- a. **Tertiary WWTF Construction Services** –Director Griffin made a motion, seconded by Director Cerniglia, to approve the General Manager, or her designee, to enter into an agreement for construction services for the Tertiary Wastewater Treatment Facility with the lowest bidder, Clark Bros. Inc., in a form approved by District Counsel. *Budget Item 900.14-3*. The motion carried.
- b. **Programming Services**- Director Coulthard made a motion, seconded by Director DelaGuerra, to approve the General Manager, or her designee, to enter into an agreement for on- call and emergency programming services with ICAD and make a budget adjustment, in a form approved by District Counsel. *Budget Item 550.06-2,3,4,5*. The motion carried.

- c. **Reallocation of Capital Funds-** Director Simonian made a motion, seconded by Director Cerniglia, to ratify the transfer of water, wastewater, and storm drain connection fees, CFD funds and bond proceeds amongst system accounts. No fiscal impact. The motion carried.
- d. **Tertiary WWTF Certified Payroll-** Director Simonian made a motion, seconded by Director Cerniglia, to approve the General Manager, or her designee, to enter into an agreement for certified payroll services for the Tertiary Wastewater Treatment Facility with Richard Perez, in a form approved by District Counsel. *Budget Item 900.14-3*. The motion carried.

9. District Engineer's Report

District Engineer Steve Spencer reported that the in-lieu pipeline repair has been successfully completed. Well 277 conversions will be completed next month. The plans for Village C Backbone are still under review; comments have been submitted to Yamabe and Horn/Lennar Homes. Design is moving forward rapidly for in-tract pieces of Village C. There is a need to revisit existing Village C drainage, and staff will work on assessing who will be liable for maintenance.

10. Legal Counsel Report

District Counsel Frank Splendorio gave an update on legislation that could affect RCWD. SB707 aims to make changes to the Brown Act, specifically; audio and visual be made available to the public for a meeting of more than two board members, no more than two board members can discuss certain items and require for the translation of local languages. The CSDA has released a neutral position on SB707.

11. General Manager's Report

GM Berry reported that basins have been mowed. This is an annual event, although the district received complaints from residents regarding the condition of one particular basin prior to maintenance, and this has been addressed. RCWD staff and board members will continue to review correspondence and respond regarding the MID water supply contract.

12. Adjournment

The meeting was adjourned unanimously at 11:50AM.