



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
SHANNON SIMONIAN, TREASURER
ERIC BREAM
MATTHEW CERNIGLIA
HENK GRIFFIN
MIKE DELAGUERRA

JULIA D. BERRY, GENERAL MANAGER
MIKE CUTTONE, ASSISTANT TREASURER
STEVE SPENCER, DISTRICT ENGINEER
FRANK SPLENDORIO, LEGAL COUNSEL

**Minutes of the Meeting of the Board of Directors
Root Creek Water District
held on
Monday, April 14, 2025
11 a.m.
at
The Lodge at Riverstone
370 Lodge Road South
Madera, California 93636**

1. Call to Order

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:02 a.m. by Vice President Jeffrey Coulthard. Board members present were Shannon Simonian, Mike DelaGuerra, Matt Cerniglia and Henk Griffin. Board members absent were: Nick Bruno and Eric Bream. Members of the public included Julia Berry, Steve Pickens, Steve Spencer, Brandon Herreman, Frank Splendorio, Al Solis, Adam Bauer and Tommy Lozano.

2. Public Comment

The district received no public comment.

3. Convene Into Closed Session

Direction to call another closed session in the March meeting

4. Report From Closed Session

Closed session was convened at 11:57 a.m. and adjourned at 12:08 p.m.
There were no reportable items.

5. Potential Conflicts of interest

There were no potential conflicts of interest identified.

6. Consent Calendar

A motion was made by Director Cerniglia, seconded by Director Simonian to approve the minutes from the February 10th special board meeting, to accept the January and February 2025 financials and approve the customer payment plan. The motion carried.

7. Correspondence

There was no correspondence.

8. Board Action Items

- a. **Construction Management Services** – Director Griffin made a motion, seconded by Director Cerniglia to approve the General Manager, or her designee, to enter into an agreement for construction management services for the Tertiary Wastewater Treatment Facility with Provost and Pritchard, in a form approved by District Counsel. Budget Item 900.13-3. The motion carried.
- b. **RCWD Standards and Specifications** – Director Griffin made a motion, seconded by Director Cerniglia to approve the General Manager, or her designee, to amend RCWD Standards and Specifications related to Public Works Improvements listed below. The motion carried.
 - i. Section 2 - Sanitary Specifications Sewer Pipelines
 - j. Section 4 - Standard for Testing Sanitary Sewers
 - k. Section 6 – Standard Specification for PVC Water Pipe
 - l. Section 13 - Standard Specification for Testing and Sterilization
 - ii. Section 14 - Standard Specification for Testing for Testing and Sterilization
- c. **Website Improvements** – Director Griffin made a motion, seconded by Director Simonian to authorize the General Manager to enter into an agreement with Jeffrey Scott Advertising for media production, in a form approved by District Counsel. In an amount not to exceed \$7,200. Budget Item 610.02 The motion carried.
- d. **Property Lien Policy and Resolution** - Director Cerniglia made a motion, seconded by Director DelaGuerra to adopt a policy for securing liens on parcels with delinquent accounts in the RCWD boundary. The motion carried.

9. District Engineers Report

Work to remove Laterals 1E and 2E has been completed. The agricultural extension line that was damaged was fixed by Lawrence Backhoe in March. RCWD will be opening bids for the Tertiary WWTP on May 2nd, there will be significant change orders.

Developer reviews are ongoing of plans for Village E backbone and Village C. District Engineer is reviewing Village C, designed by Yamabe & Horn with a potential lift station for the sewer. Soil spoils may be used to build up Village C to raise elevation to create fall for the sewer system. The Drinking Water Treatment Plant & Well 7 are both on schedule and staff is working with the State Board to revise drinking water permit to reflect additional connections.

10. Legal Counsel Report

The State government is currently working on revising risk maps for local fire agencies. New maps can potentially lead to increased insurance rates.

11. District Manager's Report

In the recent storm season, hauling charges to the district were \$100,000 monthly, and we anticipate the next expansion of the system to accommodate high flows due to stormwater intrusion. New Cloacina equipment will provide the system will coverage of nearly 1,500 more homes. We currently have the capacity to process 400,000 gallons of sludge per day, and in the Fall 225 when Cloacina has installed newly purchased tanks, that number can increase to as much as 600,000 gallons per day. The system may experience a pinch in 2026; however, Will Serve letters written to allow for modification of connection schedules.

12. COMMUNITY FACILITIES DISTRICT (CFD) – COMMUNITY FACILITIES

DISTRICT (CFD) – The Root Creek Water District Board of Directors acting as the legislative body of Community Facilities District 2016-1.

- a. Director DelaGuerra made a motion, seconded by Director Cerniglia to adopt a Resolution of the Board of Directors of the Root Creek Water District Acting as the Legislative Body of Community Facilities District No. 2016-1 of the Root Creek Water District Authorizing the Issuance of Improvement Area No. 3 Series 2025 Special Tax Bonds in a Principal Amount Not to Exceed \$8,000,000 and Approving Certain Documents and Taking Certain Other Actions in Connection Therewith. The motion carried.

13. ADJOURN

The meeting was adjourned at 12:11 p.m.



Julia D. Berry, District Secretary