



DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
SHANNON SIMONIAN, TREASURER
ERIC BREAM
MATTHEW CERNIGLIA
HENK GRIFFIN
MIKE DELAGUERRA

JULIA D. BERRY, GENERAL MANAGER
MIKE CUTTONE, ASSISTANT TREASURER
BRIAN EHLERS, DISTRICT ENGINEER
FRANK SPLENDORIO, LEGAL COUNSEL

**Minutes of the Special Meeting of the Board of Directors
Root Creek Water District
held on
Monday December 9th, 2024**

1. Call to Order

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:00 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeffrey Coulthard, Shannon Simonian, Mike DelaGuerra, and Henk Griffin. Board members absent: Eric Bream and Matt Cerniglia. Members of the public included Steve Pickens, Frank Splendorio, Al Solis, Julia Berry, Brian Ehlers, Steve Spencer and Tommy Lozano.

2. Public Comment

The district received no public comment.

3. Potential Conflicts of interest

There were no potential conflicts of interest identified.

4. Consent Calendar

A motion was made by Director DelaGuerra, seconded by Director Coulthard to approve the minutes from the November 18th, 2024 meeting, to accept the October 2024 financials and approve the customer payment plan. The motion carried.

5. Correspondence

The District is in compliance and has responded to a nitrate compliance letter, sent to all municipalities with sewer services. The District chose to join the Valley Water Coalition to be in compliance.

6. Board Action Items

- a. **Authorize Staff to Procure IT Services** – Director DelaGuerra made a motion, seconded by Director Coulthard, to approve the General Manager, or her designee, to revise the existing contract with iCAD Automation, in a form approved by District Counsel, to provide a dedicated SCADA System for the Water Treatment and Blending Facility in an amount not to exceed \$194,306.22. *Budget Item 550.06-2.* Upon satisfaction various contingent events have occurred, including the following: prevailing wage – Water Treatment Facility – not included, itemized equipment – for auditing purposes, outbound freight, and not to exceed language, as opposed to T&M “estimate.” The motion carried.

- b. **Authorize Staff to Procure IT Services** – Director Simonian made a motion, seconded by Director DelaGuerra to approve the General Manager, or her designee, to revise the existing contract with iCAD Automation, in a form approved by District Counsel, to provide Well 5 and Water Supply Storage Tank (Booster Site) improvements in an amount not to exceed \$299,723.75. *Budget Item 550.06-2*. The motion carried.
- c. **Design Wastewater Tertiary Treatment Facility** – Director Griffin made a motion, seconded by Director DelaGuerra to approve a task order for Provost and Pritchard Consulting Group., Inc. to design a tertiary treatment Facility in an amount not to exceed \$1,566,000, and to create a new budget line item. The motion carried.
- d. **Wastewater Equipment Procurement** – Director Griffin made a motion, seconded by Director DelaGuerra to approve the General Manager, or her designee, to procure wastewater equipment through Cloacina, to expand existing wastewater facility, and create new budget line item. The motion carried.
- e. **Water Treatment Facility Construction Management** – Director Coulthard made a motion, seconded by Director DelaGuerra to approve a task order for Provost and Pritchard Consulting Group., Inc. to provide construction management services through August 2025 in an amount not to exceed \$840,000.00. *Budget Item 900.09-2*. The motion carried.

7. District Engineers Report

Well 1 pump will be replaced, utilizing an oil lube pump. Well 5 shows its water use is down by 12 million gallons. At this time, the wastewater facility has 9 months of capacity left. The flows were 329,000 daily average in November, with a 400,000 peak in November. The PCL needed to be replaced entirely and was performed by Central Water Works successfully.

In the Granville Block, a sewer plug failed and crews were deployed to clear the stormwater out of the sewer lines during a rain event. The District is working to permit a new generator for Well 5 in coordination with Air Resources Control Board. The County has requested in the planning effort for Ave 12 widening, a 90% design of RCWD facilities North of Avenue 12. For Well 5, the District is ordering a check valve from Frank Olson & replacing equipment & booster pump to stop the slamming at the water supply tank.

8. Legal Counsel Report

The district received no legal counsel report.

9. District Manager's Report

129 builder permits were pulled in November 2024. Permit issuance is increased due to an approximate 30% increase in impact fee set to be in place January 2025 at the County level.

10. Adjournment

The meeting was adjourned unanimously at 12:05 pm.



Julia D. Berry, District Secretary