



MANAGING RESOURCES FOR A BETTER FUTURE

DIRECTORS
NICK BRUNO, PRESIDENT
JEFFREY D. COULTHARD, VICE PRESIDENT
SHANNON SIMONIAN, TREASURER
ERIC BREAM
MATTHEW CERNIGLIA
HENK GRIFFIN
MIKE DELAGUERRA

JULIA D. BERRY, GENERAL MANAGER
STEPHEN T. SPENCER, DISTRICT ENGINEER
FRANK SPLENDORIO, LEGAL COUNSEL

**Regular Meeting of the Board of Directors
Root Creek Water District
held on
Monday November 10, 2025**

1. Call to Order

The board meeting for the Root Creek Water District (RCWD) was called to order at 11:06 a.m. by President Nick Bruno. Board members present were Nick Bruno, Jeffrey Coulthard, Matt Cerniglia, and Henk Griffin. Board members absent: Shannon Simonian, Eric Bream and Mike DelaGuerra. Members of the public included Julia Berry, Frank Splendorio, Al Solis, Brian Ehlers, Steve Spencer and Melissa Anna.

2. Public Comment

There was no public comment.

3. Closed Session

Closed Session convened at 11:07 a.m. and closed at 11:36 a.m.

4. Report from Closed Session

There were no reportable items.

5. Potential Conflicts of interest

There were no potential conflicts of interest identified.

6. Consent Calendar

GM Berry reported that \$84,415 in outstanding municipal A/R has been determined to be uncollectable due to change of ownership or occupancy status and that debt will be written off the books. A motion was made by Director Griffin, seconded by Director Coulthard, to adopt the minutes from the meeting on October 13, 2025, and to accept the September 2025 financials. The motion carried.

7. Correspondence

There was no correspondence.

8. Board Action Items

- a. **Sanitary Sewer Management Plan (SSMP)** – Director Cerniglia made a motion, seconded by Director Griffin, to adopt a District SSMP. The motion carried.

- b. **Lechowicz and Tseng Consultant Services** – A motion was made by Director Griffin, seconded by Director Cerniglia, to authorize the General Manager, or her designee, to enter into an agreement with Lechowicz and Tseng to draft a rate study pertaining to municipal and agricultural rates, fees and assessments, in an amount up to, but not to exceed \$73,900.00, in a form approved by District Counsel. *Budget Item 900.90 -2, -3, -4.*

9. District Engineers Report

The connection of wells 1,2 and 7 are on schedule and are now connected and supplying water to the drinking water treatment and blending facility. Currently, Title 22 testing and inspections by the Regional Water Quality Board are scheduled.

Village C – Staff is in communication with Lennar regularly to complete design, and design specifics are near completion. Lennar is required to complete backbone in its entirety before occupying homes. Construction is expected to start in January.

The Cloacina facility expansion to 600,000 GPD finished on schedule and was completed October 2025.

10. Legal Counsel Report

No report was given.

11. District Manager's Report

The issuance of building permits showed a slight decrease with a total of 36 permits in August, 27 permits in September, and 29 permits in October 2025.

Lennar's Tract 319a is online and connected to live sewer service.

The District FY 2023 Audit is under review with no expected issues.

Staff and consultants are finishing the Capacity Fee Update, which is targeted for a December 2025 public hearing. Preliminary numbers project an approximate increase of \$5,000 per home. Capacity fees are paid by builders and are not billed to residential or commercial customers. Staff has been approached for information by representatives for Tractor Supply and Raley's who are looking to occupy space at Riverwalk Commercial.

The District will require an Urban Water Management Plan once the system reaches the 3,000-connection threshold.

Some District facilities are all or in part located on properties currently owned by non-District entities, and the District requires access for operations and maintenance of said facilities. Staff have completed 6 easements with an estimated total of 30 in progress. The board will start to consider these documents for its review and approval.

12. Adjournment

The meeting was adjourned unanimously at 11:55 a.m.



Julia D. Berry, District Secretary